



Bampton Town Council

Bampton Charter Fair Committee

MINUTES of Meeting held 11th April 2016 10.30am at Station House:

1. Present: Celia Hicks (BTC), Sherie Webber, Alan Woolley, Humphrey Berridge.
Apologies: Jean Pope, Edward Tanner.
2. SAG meeting at MDDC had reported back on last year's Fair. The next SAG meeting would be on 22 September and attended by AW + BTC rep.
3. Changes were in hand for changing the bank account from 'Bampton Fair Working Group' to 'Bampton Charter Fair' – this would require a signed statement from BTC and a lot of form-filling time. SW
4. One item was still outstanding from BTC before last year's Fair accounts could be finalised.
5. Arrangements for BTC insurance for the Fair to be checked. CH
6. The Entertainments/music tent had been damaged last year and a new one would be required. Prices and models approx. 6 x 3m would be researched.
7. Stewarding – more volunteers required. An offer of help had come from Wiveliscombe Rotary Club to assist on Fair day, and this would be readily accepted.
8. Parish Meeting 27 April. As requested previously, HB to give a short talk about the Fair and ask for more volunteers. We may also have a stand.
9. BTC to approach the landowner to discuss parking arrangements for the Fair from Old Tiverton Road. A letter had been received from Bampton Scouts. This had not been satisfactory last year, and a longer term solution was preferred.
10. 'Terms of Reference' for this Committee – suggestions had been made for alterations to first draft, and this was still with the Town Clerk. They would need to be approved by BTC.
11. Walkie-talkies have already been ordered from the supplier for this October – AW
12. Craft Fair and Street Fair bookings already quite advanced. Traditional Skills needed a bit more pro-active promotion. Craft 'overflow' would go to Riverside hall as last year's arrangements.
13. The distribution of Fair tolls last year had not been satisfactory, and the new application form had yet to be approved. It was essential that BTC, Rotary, and the Committee should work together to ensure fairness.
14. The next meeting will be early May. TBC.

The meeting closed at 12.00 noon.

SW/HB