



Bampton Town Council Bampton Charter Fair Committee

MINUTES of Meeting held 13th May 2016 11:00am at Station House:

1. Present: Celia Hicks (BTC), Edward Tanner (BTC), Sherie Webber, Alan Woolley, Humphrey Berridge.
Apologies: Peter Wood (BTC)
2. Following the AGM of BTC last week, Jean Pope had resigned as Chairman due to ill health. Her work on this committee had been much appreciated. The councillors now on this committee are new BTC Chair Celia Hicks, Edward Tanner, and Peter Wood. It was suggested that all councillors should have assigned roles as we approach Fair Day and thus spread the load and the responsibilities.
3. The Terms of Reference for this committee are now on hold, and needed to be revisited by BTC to produce a new draft version. Paul Edwards to advise.
4. Parking on Fair Day still a major issue with the uncertainties of the use of the field on the south side of town. Sherie Webber to visit the landowners to discuss and arrange a meeting a.s.a.p.
5. As Jean Pope sadly unable to contribute as much as she had in the past, new people would need to be assigned tasks to cover all the preliminary work. Jean had advised us that she had already arranged all the signage for the 2016 Fair, a crew (Chapter 8 qualified) both erecting the signs in assigned places and removing them afterwards.
6. Jean Pope had previously been the point of contact for coach parties – Edward Tanner offered to take up this role. Website info to be updated (*Done*).
7. Stewards/volunteers needed to be encouraged. It was hoped a councillor might take on this responsibility.
8. Info Stall on Fair Day – Bampton Society's future is uncertain so maybe they would be unable to take this on under that name. It was hoped that the same individuals would, however, again be available – Celia Hicks to arrange volunteers.
9. Flags – the new flags were a great success last year, and we may need to order some more. It was noted that following the sad death of Merv Dean, someone else with ladder skills would need to be found to put up flags, and the large banner across the railway bed. (The large banner across Brook Street needs to be dealt with by Western Power).
10. The Tolly reported that stall bookings were coming in slowly, rather fewer than this time last year. She requested that website be changed to get food stalls to check first with her so as to avoid having too many. (*Done*).
11. Alan Woolley reported that Craft Fair is almost fully booked, Local Producers were applying, but that Trad Skills needed a bit more pro-active work. Punch & Judy would need to be moved so that they could get their equipment out early and not wait until 7pm. Walkie-talkies have already been booked.
12. Quotes are being obtained for new music/entertainers' tent – maybe low-level stage plus gazebo.
13. The date for the next meeting was proposed as Monday 11th July 10:30am at Station House.

The meeting closed at 11:55pm. SW/HB