

## **BAMPTON FAIR WORKING GROUP (BFWG)**

**Wednesday 6th September 2017**

### **DRAFT AGENDA.**

- 1 Notes of last meeting on 2<sup>nd</sup> August and matters arising.
- 2 Discussion and Agreement of 2017 Fair Guide & Event Management Plan
- 3 Attendance at Mid Devon SAG Meeting on 19<sup>th</sup> Sept
- 4 Preparations for 2017 Fair Thursday 26<sup>th</sup> October. (see checklist attached) and in particular: -
  - a. Bampton Town Council
    - i. Road closures have been applied for, notice received?
    - ii. Stewards recruitment
    - iii. Stewards Briefings (2pm on 23<sup>rd</sup> Oct and 7pm on 24<sup>th</sup> - venue booked?)
    - iv. Car parking
  - b. Tolly
    - i. Market traders
    - ii. Pitch Allocation
    - iii. Stewards information pack
  - c. Rotary
    - i. Music & Entertainers
    - ii. Craft stallholders Church & in Riverside Hall
    - iii. Local producers booked
    - iv. Tent Erection
- 5 AOB
4. Date of next meeting to match BTC meeting on 4th October.