

# **BAMPTON TOWN COUNCIL**

*Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP*

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**2<sup>nd</sup> January 2024**

**To all Councillors.**

**You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Monday 8<sup>th</sup> January 2024 at 7.00 pm for the purpose of transacting the following business.**

**Members of the public and press are welcome to all council meetings.**

***Penny Clapham***

**Penny Clapham, BA (Hons) PSLCC  
Clerk to the Council**

## **AGENDA**

**1) Apologies and Acceptance for Absence:**

**2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

**3) Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

**4) Chairman's Report (for information only) -**

**5) County & District Councillor reports -**

**6) Minutes – to approve and sign the Minutes of the meeting held on the 4<sup>th</sup> December 2023.**

**7) Walkers are Welcome** – to receive the annual report from Judi Thomas and to agree the annual subscription of £50.00.

**8) Millennium Green –**

- i. Trees overhanging school grounds – for discussion and action if required.
- ii. Boules – latest suggestion that the sides would be held in place by metal stakes and the required grit placed onto a matting, thereby making it easier to remove and the ground returned to its natural state when/if required.
- iii. Pump track – to receive the latest update. To discuss quotes received.

**9) Traffic Island** – brought forward from December meeting. Cllr. Fouracres. To agree actions and associated expenditure to install a traffic island.

**10) Station Road car park/toilets –**

- i. EV charge point – Cllr. Brooker to update on contact with Western Power.
- ii. Disabled parking space – to receive information as to the best place to site such a parking space.

**11) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for observations from the Town Council on the following planning applications:

- a) 23/00118/MFUL Erection of 18 affordable dwellings following demolition of 10 existing dwellings with associated vehicular and pedestrian access, parking, landscaping and associated works, School Close, Bampton.

**Planning Decisions:**

- a) 23/01618/HOUSE Erection of single storey extension following demolition of existing, alterations to front door/window, erection of front porch and wrought iron railings, North Hayne Farm, Shillingford.  
APPROVED
- b) 23/01786/CAT Notification of intention to fell 3 fir trees in a conservation area, Belle Vue, 1 Morebath Hill, Bampton.  
NO OBJECTION

**12) FINANCE:**

<b>Expenditure:</b>	Hi-Tec Drains – drain clearance	£222.00	BACs
	Employment December (inc. increase)	£1210.20	BACs
	HMRC Q3	£1038.23	BACs
	<i>Payments made 14<sup>th</sup> December 2023</i>		
	Walkers are Welcome – subscription	£50.00	BACs
	Countrywide Grounds Maintenance	£582.38	BACs
	Castle Grove – bench installation	£90.00	BACs
	J. Caunter – toilet cleans December	£350.00	BACs
	Clerk's Expenses Q3	£305.87	BACs
	Corks & Cru – Fair	£137.70	BACs
	SWWater toilets – actual read	£267.42	DD
	SWWater old store – actual read	£33.80	DD

**Income:**

Bank Reconciliation circulated to all councillors prior to the meeting.  
Council to resolve to accept the receipts and payments account.

**13) Budget 2024 to 2025** – to consider the proposed budget, to agree any changes, to resolve to adopt the budget.

**14) Precept 2024 to 2025** – based on the agreed budget, Council to resolve to set the precept for the next financial year together with explanations as required.

**15) Internal Control Policy** – to agree the policy is up to date and fit for purpose.

**16) Internal Auditors** – to agree to Hania Lee of Lee Accounting as Council's internal auditor for 2023/24.

**17) State of the District Debate** - to consider any ideas to be added to the agenda for this debate.

**18) Clerk's Report (for information only)**

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors

### **Items for Information**

The next Council meeting is on Monday 5<sup>th</sup> February 2024 at 7.00pm in the LARC building.

### **Email circulations during the past month**

DALC Bulletin 54 (sent 06/12)

DALC Bulletin 55 (sent 13/12)

NALC Chief Executive's Bulletin (sent 14/12)

NALC Chief Executives Bulletin (sent 02/01)