

**BAMPTON TOWN COUNCIL
DRAFT MINUTES OF THE MEETING ON 1ST DECEMBER, 2009 HELD
IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL, BAMPTON**

BARNHAVEN

Simon Fouracre gave a resume of the latest situation and stated that he felt it was the time to re-involve the local community. There will be a Public Meeting in the Riverside Hall, on Thursday 21st January and letters to Tiverton Gazette. He will e-mail a proposal for information to the Clerk who will pass it on to all Councillors. The Meeting passed a vote of Total Support

REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr. Ray Stanley updated the Meeting on Local Government re-organisation and plans to develop housing estates. He also warned that Budgets were being squeezed and this should be borne in mind when deciding on the Precept for 2010/11.

Cllr. Polly Colthorpe spoke about the replacement buildings for Tiverton High School. She also spoke of the Protest about reduced cover at RAF Chivenor. She was given the unanimous support of the Meeting.

REPORT FROM POLICE

PC Dave Parr gave a report on two burglaries and damage caused in Bampton plus a warning of suspected attempted horse theft in the area.

MEETING OF THE TOWN COUNCIL

Present: Cllrs. Tery Knagg (Chairman), John Broom (Vice Chairman) Fran Collier, Colin Fagg, Les Hartley, Celia Hicks, Lucie Moore, Francis Stoner, Pauline West. MDDC Cllrs. Polly Colthorpe, Ray Stanley

Item 1 – Apologies -

None

Item 2 – Declarations of Interest -

None

Item 3 – Approval of the Minutes of the Meeting held on 3rd November 2009

Approved

Item 4 – Matters arising from these Minutes not covered elsewhere

1. Kissing Gates Plan received from Adrian Cook. **Cllr.Fagg will contact DCC for an alternative**

2. Signage at Exeter Inn Roundabout. Cllr. Stoner stated that a sign already exists

3. Gambling Act, 2005 Cllr. Stoner reported that the document did not appear to affect Bampton

4. Parish Lengthsman. Difficulties in communication were discussed. Cllr. Polly Colthorpe offered to liaise and Cllr. Stanley suggested that Cllr. Broom call at the local office in Tiverton

5. Flytipping on the Recreation Ground

Cllr. Knagg will follow this up

6. Cllr. Moore pointed out that the October Minutes should have been approved by the acting Chairman, Cllr.

Broom. She also requested that a resident's letter complaining about Cllr.Hicks

taking photographs of a traffic jam caused whilst a patient was transferred to an ambulance be minuted.

Cllr. Knagg stated that Cllr. Hicks acted in good faith

Item 5 – Planning

Bampton Town Council's submission to The Inspectorate. The Clerk stated that a copy had been e-mailed to each councillor and a further copy was placed in the Circulation File. A copy will also be put on the Bampton Website. Receipt has been acknowledged by MDDC.

Cllr. Polly Colthorpe stated that the Application to fell the Tree on the Stage will be discussed on 6th January and requested that one of the councillors speaks at the Planning Meeting.

A Planning Committee comprising Cllrs. Moore, Hartley, Hicks, Fagg and Knagg was approved with delegated power of authority

Applications Received:

Erection of 3 holiday fishing lodges (revised scheme) Higher Grants Farm Exebridge

Ref: 09/01644/FULL

NO OBJECTIONS

Listed building consent for erection of conservatory The Old Vicarage, Bampton Ref: 09/01612/LBC

NO

OBJECTIONS

Notification of intention to fell 2 trees 1 West Street, Bampton Ref; 09/01662/CAT **NO OBJECTIONS**

Erection of extension existing garage Ranscombe Farm Skilgate Ref:09/01664/FULL **NO OBJECTION**

Notice of Appeal against Enforcement Notice- West 'Greenacres' Shillingford Ref: 09/00094/NUCU

Planning Decisions – for information

Intention to Fell 1 Spruce Tree 10 Briton Street

NO

OBJECTION

Erection of extension 28 Brook

Street

GRANTED

Erection of extension Highfield, Frog Street

GRANTED

Change of use from store to offices 18 Fore Street Bampton

GRANTED

Appeal decision Sherwood, Bampton

DISMISSED

Item 6 – Finance

1.

List of cheques for payment

Cheque No.

Description

Amount

375 Bampton Church Cemetery Fund (Grant)

400. 00

376 St. John Ambulance (Bampton Fair)

345. 00

377 Landscaping Crew (Grasscutting)

475. 00

378 Keith Lord (Millenium Green Ball Park Plans)

350. 00

379 Celia Hicks (Stationery & Photocopying)

27. 49

380 Clerks Salary, Telephone, Broadband & Mileage

1205. 90

Bank Balances – 30th November, 2009

HSBC – BTC

£6,765.00

CSG

£61.71

Scottish Widows

£5,530.25

Receipts and Payments – November, 2009**Balance b/fwd.**

9,0606.62

Payments

MDDC Rates	89.65
Aquahot (Riverside hall)	166.75
G. Bristow (Toilets (October)	486.00
N. Carder (Hollett Gd.)September	16.00
N. Carder (Hollett Gd.)October	24.00
Exmoor Luxury Loos	402.50
Clerks Salary & Expenses (October)	974.22
H.Berridge Grant for Website	100.00
British Legion poppy wreath	<u>16.50</u>

2,275.62**Receipts**

None

Balance

c/fwd.

£6,785.00

Cllr. Collier requested that Details of Cheques for Payment and Receipts for the Month and Bank Balances be included in the body of the Minutes instead of on a separate sheet **AGREED**

Thanks were recorded to the Clerk for the extra work undertaken

AGREED

2. Budget and Precept – Cllr. Hartley suggested discussing this important item at a separate meeting

AGREED

3. Grant applications – To be discussed at a separate meeting

AGREED

4. 2010 Grass cutting contract . Three quotes to be obtained

AGREED**Item 7 - Bampton Fair**

Accounts for 2009. The Accounts will be discussed when finalised
Rowland Devey (Fairground Owner) would like a meeting in the New Year to discuss the rental for the next three years. **To be discussed next Meeting**

Item 8 - Traffic orders. Submission of requests from Bampton TC to Paul Wilson, Devon Highways.

Opinions were sought from each councillor and the agreed submission will be made by the Clerk

Item 9 - Parish Plan Two offers of assistance have been received. **Clerk to contact and arrange meeting****Item 10 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES**

1. **Barnhaven.** Details of Simon Fouracre's Report above.

2. **Riverside Hall**

Consultative Saturday update. Cllr. Hicks reported on the event

Car Park Wall . Clarification on a further quote to be obtained by Cllr. Knagg.

3. **Millenium Green**

Ball Park – Planning Application temporarily withdrawn.

Bampton Mission Fund – Meeting on 6th January with Mike Hatchett

Registration of Millenium Green Trust – Update on Trusteeship is in progress

Buildings – Invoice for rent for 2 years for Pump house to be sent to Kevin Bristow

4. **Station Road Playground** – Meeting arranged with Polly Colthorpe re S.106 Funding

5. **Flood Plan update** – Next meeting 10.30 on 9th January, 2010

6. **Britain in Bloom Accounts** - Thanks were recorded to Paul & Donna at Quarrymans Rest for

Raising £150 for flowers

Item 11 - War Memorial – Three Quotes have been obtained**Item 12 – Seats** – Clive Russell is repairing the Shillingford Road seat**Item 13 - Extra Allotments** – Magna housing are hoping to have the allotments available by next Spring

Cllr. West asked about raising the rents. It was agreed to raise them to £25 and £30.

Cllr. Collier disagreed with this decision.

AGREED**Item 14 - DAPC Councillor Training Course**

- It was suggested that the Clerk write to thank Lesley

Smith for the Interesting course

AGREED**Item 15 - Newsletter** - a Copy of the latest newsletter was put in the Circulation File**Item 16 - Inspection of Higher Kiln Tip** - It was confirmed that inspections were taking place**Item 17 - Any items to be discussed at the Next Meeting** – none raised**Item 18** – Date of next Meeting- 5th January, 2010**Meeting Closed 10.40 pm**

IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL, BAMPTON

PUBLIC FORUM

Diane Holland attended to speak about the recent flooding due to drains blocked on the Old Tiverton Road and at New Buildings. These drains had not been cleared, despite the fact that the Parish Lengthsman was due to be working in Bampton from 29th October – 5th November. Steve Leigh had promised to contact Mrs. Holland to be shown where the problems occurred. Requests had been repeatedly made for this work to be done. The Clerk was asked to contact Steve Leigh yet again to try to improve the service in Bampton. Mrs. Holland also stated that Jim Faux of the Environment Agency had offered to buy a replacement pump which could be moved to various troublespots if needed, if Bampton Town Council would accept responsibility for the machine. Ed Holland would service the equipment as necessary and would house the machine. Bampton Town Council would provide the petrol. **APPROVED**

Colin Rowland asked for the District Councillor's support in writing for the South Molton Road development. As neither Polly Colthorpe nor Ray Stanley was present Colin thanked Bampton Town Council for their support. He stated that both Councillors were elected to represent the residents of Clare and Shuttern before their planning appointments and he felt that going through Bampton Town Council was the right way to approach his request. Terry Knagg stated that Bampton Town Council supported the South Molton Road site over the Bouchier Close site.

REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – none present.

MEETING OF THE TOWN COUNCIL

Present: Cllrs. Terry Knagg (Chairman) John Broom (Vice Chairman) Fran Collier, Colin Fagg, Les Hartley, Celia Hicks, Lucie Moore, Francis Stoner, Pauline West. MDDC Councillor Polly Colthorpe.

(Please note: Councillor Pauline West's name was inadvertently omitted from the list of those present in the October Minutes)

ITEM 1 – Apologies – MDDC Councillor Ray Stanley

ITEM 2 – Declarations of Interest – none

ITEM 3 – The Minutes of the Meetings held on 6th October and the 27th October were approved as correct records by the Chairman.

ITEM 4 – Matters arising from these Minutes not covered elsewhere

1. Community skip will be in Station Road Car Park on 14th November
2. Footpath from Scotts to Station Road was reported to have been trimmed
3. Christmas Trees are booked to arrive on 27th/28th November. Volunteers are needed to assist in decoration and positioning. Counc. Lucie Moore reported that Toucan cafe had raised £70 towards the cost of a large tree and had the permission of Andrew Dale-Harris to site it on the Island. Cllr. Moore asked if BTC would make a grant from the Toll Money for this year's fair.
4. Kissing Gates – Adrian Cook is still awaiting a quote for this work.
5. Signage at Exeter Inn Roundabout. Cllr. Polly Colthorpe will follow up the question of Planning Permission. Siting was discussed. Cllr. Stoner suggested using the site of an existing sign.
6. Gambling Act, 2005. Cllr. Francis Stoner will report back next month.
7. Work for Parish Lengthsman. As already discussed, work was needed in Old Tiverton Road, Briton Street and the Leat outside Bawdens. The pavement on S. Molton Road also required attention.
8. Flytipping on the Recreation Ground. Cllrs. Broom and Moore would follow this matter up
9. Delivery of Sand for sandbags. The weekend of 21/22nd November was proposed for filling the sandbags and volunteers were requested. It was suggested that the owners of the houses most at risk should be asked to help. Bags would also be required.

CLERK

ITEM 5 – Planning

The MDDC Exhibition in the Community Hall was discussed. It was agreed that the Councillors should let the Clerk have their suggestions for the BTC submission by 10th November to give time for a draft to be produced for consideration by the Council before the deadline of 17th November.

Applications Received

Tree on Stage

Erection of 2-Storey extension (revised) Woodrow

Application to replace extant planning permission 1 West Street

Removal of condition 9 relating to hours of operation – PFG Fabrication. It was considered that the

existing hours were sufficient. There have been several complaints from nearby residents that work was going on outside the existing hours illegally and the residents felt that the Environmental

Health department had given little assistance.

OBJECT ON ENVIRONMENTAL GROUNDS

ITEM 6 – Finance

1. A list of cheques for payment and receipts for the month, together with bank balances and Finance Statement were presented.
2. The Budget and precept will be required by the end of December
3. Cllrs. Lucie Moore and Les Hartley were approved as additional signatories for the HSBC Account
4. The Annual Rent payable by Bampton Football Club was discussed. The cost of grass cutting had increased and it was decided that the rent should be increased to £400 pa. The option of the Football Club cutting the grass themselves should be offered.
5. An application has been received from Humphrey Berridge for a £100 Grant towards the Bampton Website

Approved.

ITEM 7 – Bampton Fair. A meeting has been arranged for 4th November to discuss this year's Fair.

ITEM 8 – Traffic Orders. The submission to Paul Wilson will be discussed next month.

ITEM 9 – Church Cemetery. Various possible sites were discussed

ITEM 10 – Reports from Committees and Sub-committees

1. Barnhaven – Cllr. John Broom reported that MDDC owned the Barnhaven site which affected the future development plans of the Barnhaven Community Group.
2. Riverside Hall – A Meeting of the Committee was planned for Friday.

The quotes for the repair of the Riverside Hall Car park wall were discussed and Cllr. Fran Collier offered to obtain a further quote.

3. Millenium Green

Ball Park - the need for a bio-diversity report has been raised with the planning department. It was hoped that an existing report might be adapted to suffice. **LM**

Bampton Mission Fund - A letter from Mike Hatchett was read offering to assist with maintenance of the Millenium Green. A sub-committee of Cllrs. Knagg, Broom, Hicks and Hartley was agreed and an inaugural meeting in January suggested.

Registration of Millenium Green - the application has been acknowledged.

4. Station Road Playground. The Condition Report received by Cllr. Broom stated that the slide was dangerous and should be removed. Cllr. Broom agreed to treat this as a matter of urgency.

The application for funding the Station Road playground renewal plan must be submitted by 26th November. The suggested scheme would be in the region of £10,000 - £20,000. It was suggested that contact be made with the parents who had expressed interest in forming an Action Group to assist in getting an estimate. The demand for the limited amount of grant available meant that

there was no certainty of getting the money. A Parks and Play Seminar taking place at Tiverton Hotel on 11th November could be useful. Cllr. Polly Colthorpe suggested applying for Section 106

money to replace equipment with new. **JB**

ITEM 11 - War Memorial. Cllr. Fran Collier stated that the War Memorial Fund would grant up to 50% of the cost of cleaning and renovating the memorial up to £2,500. Quotes were needed from an approved contractor **FC**

ITEM 12 - It was agreed to adopt the BT Telephone Box in Briton Street. **CLERK**

ITEM 13 - Training - MDDC Standards 9th November, 2009 Tiverton
DAPC Councillor training 23rd November, 2009 Bampton

ITEM 14 - Parking in School Close - Cllr. Knagg has passed this matter to the Police

ITEM 15 - Newsletter. Items included: Suggestions for use of red telephone box
Playground Action Group
Thanks to businesses in town for selling programmes, etc.
Christmas Tree Sponsorship
Update on the Ball Park Plans

ITEM 16 - Items to be discussed next month: a) Seats b) Extra allotments

ITEM 17 - Date of next Meeting Tuesday 1st December, 2009 **Meeting closed 10.15 pm**

BAMPTON TOWN COUNCIL

DRAFT MINUTES OF THE MEETING OF 6th OCTOBER, 2009 HELD IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL, BAMPTON PUBLIC FORUM.

Peter Wood requested that the list of cheques and payments be dated.

Eight members of the public attended to discuss planning matters with Jonathan Guscott(JG) Head of Planning and Regeneration and Simon Thornley (ST) Senior Planning Officer, Mid Devon District Council

1. Eric Cottrell (EC) asked how Mid Devon justifies 120 more houses for Bampton. Jonathan Guscott(JG) stated that the figures were set out in the Core Strategy adopted in 2007. EC queried provision for the extra children in the newly built Primary School. JG stated that it was the County Council's responsibility to forecast future requirements and falling rolls were predicted for the next 10 - 15 years.

2. Joan Fagg (JF) queried differences in quotas of employment areas.

3. The problems of Frog Street were discussed together with likely problems of access to any development on the Morebath Road. Polly Colthorpe(PC) pointed out that the development was not an actual application. John Broom (JB) asked for confirmation that the Bouchier Close (BC) site will be preferred. JG stated that this site was the only one with employment land. The sites will be reviewed in a 5/10 year period because circumstances change.

4. Roy Keith asked about the difference the delay of the RSS will make on these proposals
JG replied "not significantly". Any reduction will be distributed throughout Devon on the same basis.

5. JF questioned employment allocation and asked if Simon Thornley (ST) had considered Scotts where planning was for six units. Colin Fagg (CF) commented if they built houses instead how would that affect BC. The number of empty work units in Bampton was discussed together with related traffic and access problems. JG stated that there was still a requirement and BC is the only site with employment land at the moment. The Inspector may consider that the 4,000 sq. m. is not required. JB expressed concern about the possible change of use application for Scotts. JG stated that a change of use application (from industrial use to housing) had not been received and it was very unlikely to be contemplated. ST acknowledged that BC is currently outside the Settlement Boundary.

6. JG spoke about the Consultation process and the Committee meeting on 19th August. He acknowledged BTC's objections which have been taken into account and considered by the Planning Committee. Procedures have been amended and agreed that in future Parish Councils will be notified of meetings where they are affected. He stated that they have learnt but considered that the system was not flawed. He fully accepted that they could have done more.

7. ST stated that Bampton had the opportunity to make representations which will be heard by an independent Inspector. CF raised the question of the previous inspector. ST stated that the new Inspector will be a different Inspector and will not be considering the Core Strategy. He stated that there would be "wriggle room". Francis Stoner (FS) asked if the MDDC would be submitting BTC's letter of complaint with the representations. JG stated that it would not be submitted. ST stated that if BTC believed the Council was guilty of maladministration it could take the

matter to the Ombudsman. JG added that BTC could attach the letter of complaint to its representations. PC stated that from 6th October there were six weeks to submit representations in writing.

8. The forthcoming Exhibition was discussed. Forms would be available for representations from the people of Bampton. ST recommended sending in a letter or e-mail. People should state clearly what they don't like and what they want to change. JG stated that it is very difficult to get people involved in the legal process successfully that was why they were having Exhibitions – to spread the word. JG stated that they were in a catch up situation, trying to get a solution that most people will find acceptable. It is about the physical, social and economic changes in an area. Gathering evidence is important and takes a long time.

9. JB questioned ST about the South Molton Rd. Site. ST stated that he did not like the site.

10. JB expressed concern that Devonshire Homes were the probable developers of BC and this might give the impression that they were the favoured developer for Bampton to the exclusion of other developers. JG denied any such suggestion.

11. The question of analysing the feedback was raised. ST stated that the Forward Planning team read all representations received, continued to research and came up with recommendations.

12. JF queried use of bio-diversity reports for Bampton. ST stated not in respect of site location or forward planning. JG stated it is evidence if it is a greenfield site. JF asked if sites were compared. JG: No.

13. JB stated that the Meeting on 19th August highlighted BC as a preferred site. BTC made representations in December 08 stating that the Council were against the BC site. How did it then become a preferred option? On what did you base your evidence? JG stated that the District Council chose the site that provides employment land.

14. JF stated that the South Molton Rd site was originally allocated for 70 houses. It ought to be made clear it is not covering the whole field.

15. Lucie Moore (LM) asked re the BC site where do you feel the flow of traffic will be going.

CF stated Castle Street. JG stated that Industrial units will only be built if they are viable.

16. JG Reminded that 17th November is cut off point. Representations must be in writing (including e-mails which will be given equal consideration) He recommended using bullet point form.

MEETING OF THE TOWN COUNCIL

Present: Cllrs. John Broom (Acting Chairman) Colin Fagg, Lucie Moore, Francis Stoner, MDDC Counc. Polly Colthorpe, Ann Guilfoyle (Town Clerk)

Item 1 – Apologies – Councillors Fran Collier, Les Hartley, Celia Hicks, and Terry Knagg

Item 2 - Declarations of Interest. The Town Clerk, Ann Guilfoyle, declared interest in the planning application for extension at 28 Brook Street and withdrew from the Meeting whilst it was discussed.

Item 3 – The Minutes of the Meeting held on 1st September were approved as a correct record by the Chairman

Item 4 – Matters arising from these Minutes not covered elsewhere

1. **Kissing Gates** – Adrian Cook, MDDC has one quote for this job and is obtaining a second.

2. **Signage at Exeter Inn Roundabout** – Cllr. Polly Colthorpe will look into the possibility of traders erecting a directional sign

3. **Tree on Stage.** An application to fell the existing tree and replace with a more suitable variety together with required reports has been submitted to MDDC Planning Dept.

4. **Gambling Act, 2005.** Cllr. Stoner agreed to study the Report and report back before the November deadline

FS

5. **Sewage leak in Frog Street.** It was agreed to report this to the Environment Agency
Clerk

6. **Trimming of Trees** - Barnhay. It was agreed to put this on the list for the Parish Lengthsman
Clerk

7. **Dog Bins.** A new bin has been erected in Briton Street

8. **Raised paving slabs** in Brook Street and mismatched paving near Toucan. Cllr. Stoner commented that the mismatched slabs were kept because Jonathan Hill a resident at the time did not want them replaced by smaller slabs. It was agreed that the raised slabs be reported to the Parish Lengthsman.
Clerk

9. **Station Road Car Park**– loose slabs. It was agreed to report these to the Parish Lengthsman
Clerk

10. **Slippery manhole covers** near HSBC bank premises. It was agreed to report these to the appropriate authority.

Clerk

11. **Flytipping** on the Recreation Ground. Cllr. Moore stated that the person responsible for the flytipping had been identified and Cllr. Broom agreed to contact him.

JB

12. **Football in Station Road Car Park.** Cllr. Knagg has reported the matter to Sgt. Rob Curtis

13. **The sign in School Close.** It was reported that this has been replaced. The Directional Signs are due to be erected within two weeks.

Item 5 – Planning

The Public Exhibition on 23rd October in the Community Hall. It was agreed to draw up a rota of Councillors to attend and hand out response forms to all visitors.

Clerk

The Report on the Public Meeting on 7th September was placed in the Circulation File

Applications Received:

1. Erection of extension – 28 Brook Street,
No Objections

2. Erection of extension – Highfield, Frog Street
No Objections

3. Change of Use – 18 Fore Street

No Objections

4. Retention of Fisherman's Hut – Duval Barton
No Objections

Item 6 – Finance

1. A List of cheques for payment and receipts for the month together with bank balances and Finance Statement were presented.
2. The Budget and Precept will be discussed in November
3. It was agreed to make a grant to Bampton church cemetery of £400 as last year
4. The Valuation Office has refunded £433. 78 after agreeing a reduction in the rateable value of the Tolls of Fairs, backdated to 2005.
5. The 2008/09 Accounts have been agreed by the Audit Commission.

Item 7 – Bampton Fair

A Report from Kelley Beeston was submitted, together with Accounts for 2008 and a Budget for 2009. These were placed in the Circulation File. The Tolls for 2008 were discussed.

Item 8 – Barnhaven

Cllr. Polly Colthorpe stated that she was unable to attend the meeting on 17th September but understood that the outcome was not very encouraging as far as MDDC were concerned but that Devon CC was a little more positive. The Town Clerk's Report of the Meeting was placed in the Circulation File.

Item 9 – TRO. The Town Clerk's Report on the Meeting with Paul Wilson of Devon Highways was placed in the Circulation File. The TRO will be discussed at the November Meeting and the Councillors' opinions will be submitted to Paul Wilson.

Item 10 – Church Cemetery Closure. Cllr. Broom suggested that this be discussed at the November Meeting when more councillors would be present.

Item 11 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES

1.FLOOD PLAN EXHIBITION. Cllr. Broom produced the Flood Plan Document and stated that feedback from the exhibition was awaited from the Environment Agency

2.RIVERSIDE HALL – Cllr. Knagg and the Town Clerk attended a Funding Meeting on 24th September
A Report on this will be discussed at the November Meeting

3.MILLENNIUM GREEN –

Ball Park – A revised cheque for £85 will be issued and sent to Keith Lord for submission to the Planning Authority

CLERK

Bampton Mission Fund. A letter from Mike Hatchett was placed in the Circulation File

Registration of Millennium Green. This has been completed and submitted to Devon CC

4.STATION ROAD PLAYGROUND

It was reported that Lucy Carp, who offered help with the refurbishment of the Playground has suggested starting up a Parents Group. Councillors Broom and Moore agreed to contact her.

LM/ JB

Item 12 – Road Closures

Mary Lane – Town Clerk has contacted Highways to request forward notification of road works. Notices will be put up either end of Mary Lane and on the BTC Noticeboard.

Back Street – Western power are notifying residents. This will entail 3-way traffic lights at Fore Street/Back Street junction from 5th to 8th January.

Item 13 – Community Skip will be in Station Road Car Park on 14th November.

Item 14 – Footpath from Scotts to Station Road. Devonshire Homes are currently awarding the contract for maintaining this path and work should begin in the next two to three weeks.

Item 15 – Christmas Trees. Quotes are being obtained.

CLERK

Item 16 – BT's offer of Adopting Red Telephone Boxes. Councillors were asked for ideas for uses for the telephone boxes (Briton Street, Bampton, Shillingford and Petton Cross)

Item 17 – Any Items to be discussed at Next Meeting –

1. Counc. Collier wishes to discuss the War Memorial.

2. The Parish Plan

3. Counc. Polly Colthorpe announced that she has been given a Locality Budget of £10,000 available to non-profit making organisations and would welcome applications.

Item 18 – Date of Next Meeting Tuesday 3rd November at 7 pm

Meeting closed 9.40 pm

BAMPTON TOWN COUNCIL

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11. The question of analysing the feedback was raised. ST stated that the Forward Planning team read all representations received, continued to research and came up with recommendations.

12. JF queried use of bio-diversity reports for Bampton. ST stated not in respect of site location or forward planning. JG stated it is evidence if it is a greenfield site. JF asked if sites were compared. JG: No.

13. JB stated that the Meeting on 19th August highlighted BC as a preferred site. BTC made representations in December 08 stating that the Council were against the BC site. How did it then become a preferred option? On what did you base your evidence? JG stated that the District Council chose the site that provides employment land.

14. JF stated that the South Molton Rd site was originally allocated for 70 houses. It ought to be made clear it is not covering the whole field.

15. Lucie Moore (LM) asked re the BC site where do you feel the flow of traffic will be going.

CF stated Castle Street. JG stated that Industrial units will only be built if they are viable.

16. JG Reminded that 17th November is cut off point. Representations must be in writing (including e-mails which will be given equal consideration) He recommended using bullet point form.

MEETING OF THE TOWN COUNCIL

Present: Cllrs. John Broom (Acting Chairman) Colin Fagg, Lucie Moore, Francis Stoner, MDDC Counc. Polly Colthorpe, Ann Guilfoyle (Town Clerk)

Item 1 – Apologies – Councillors Fran Collier, Les Hartley, Celia Hicks, and Terry Knagg

Item 2 - Declarations of Interest. The Town Clerk, Ann Guilfoyle, declared interest in the planning application for extension at 28 Brook Street and withdrew from the Meeting whilst it was discussed.

Item 3 – The Minutes of the Meeting held on 1st September were approved as a correct record by the Chairman

Item 4 – Matters arising from these Minutes not covered elsewhere

1. **Kissing Gates** – Adrian Cook, MDDC has one quote for this job and is obtaining a second.

2. **Signage at Exeter Inn Roundabout** – Cllr. Polly Colthorpe will look into the possibility of traders erecting a directional sign

PC

3. **Tree on Stage.** An application to fell the existing tree and replace with a more suitable variety together with required reports has been submitted to MDDC Planning Dept.

4. **Gambling Act, 2005.** Cllr. Stoner agreed to study the Report and report back before the November deadline

FS

5. **Sewage leak in Frog Street.** It was agreed to report this to the Environment Agency

Clerk

6. **Trimming of Trees** - Barnhay. It was agreed to put this on the list for the Parish Lengthsman

Clerk

7. **Dog Bins.** A new bin has been erected in Briton Street

8. **Raised paving slabs** in Brook Street and mismatched paving near Toucan. Cllr. Stoner commented that the mismatched slabs were kept because Jonathan Hill a resident at the time did not want them replaced by smaller slabs. It was agreed that the raised slabs be reported to the Parish

Lengthsman.

Clerk

9. **Station Road Car Park**– loose slabs. It was agreed to report these to the Parish Lengthsman

Clerk

10. **Slippery manhole covers** near HSBC bank premises. It was agreed to report these to the appropriate authority.

Clerk

11. **Flytipping** on the Recreation Ground. Cllr. Moore stated that the person responsible for the flytipping had been identified and Cllr. Broom agreed to contact him.

JB

12. **Football in Station Road Car Park.** Cllr. Knagg has reported the matter to Sgt. Rob Curtis

13. **The sign in School Close.** It was reported that this has been replaced. The Directional Signs are due to be erected within two weeks.

Item 5 – Planning

The Public Exhibition on 23rd October in the Community Hall. It was agreed to draw up a rota of Councillors to attend and hand out response forms to all visitors.

Clerk

The Report on the Public Meeting on 7th September was placed in the Circulation File

Applications Received:

1. Erection of extension – 28 Brook Street,

No Objections

2. Erection of extension – Highfield, Frog Street

No Objections

3. Change of Use – 18 Fore

Street

No Objections

4. Retention of Fisherman's Hut – Duval Barton

No Objections

Item 6 – Finance

1. A List of cheques for payment and receipts for the month together with bank balances and Finance Statement were presented.

2. The Budget and Precept will be discussed in November

3. It was agreed to make a grant to Bampton church cemetery of £400 as last year

4. The Valuation Office has refunded £433. 78 after agreeing a reduction in the rateable value of the Tolls of Fairs, backdated to 2005.

5. The 2008/09 Accounts have been agreed by the Audit Commission.

Item 7 – Bampton Fair

A Report from Kelley Beeston was submitted, together with Accounts for 2008 and a Budget for 2009.

These were placed in the Circulation File. The Tolls for 2008 were discussed.

Item 8 – Barnhaven

Cllr. Polly Colthorpe stated that she was unable to attend the meeting on 17th September but understood that the outcome was not very encouraging as far as MDDC were concerned but that Devon CC was a little more positive. The Town Clerk's Report of the Meeting was placed in the Circulation File.

Item 9 – TRO. The Town Clerk's Report on the Meeting with Paul Wilson of Devon Highways was placed in the Circulation File. The TRO will be discussed at the November Meeting and the Councillors' opinions will be submitted to Paul Wilson.

Item 10 – Church Cemetery Closure. Cllr. Broom suggested that this be discussed at the November Meeting when more councillors would be present.

Item 11 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES

from 1.FLOOD PLAN EXHIBITION. Cllr. Broom produced the Flood Plan Document and stated that feedback the exhibition was awaited from the Environment Agency

2.RIVERSIDE HALL – Cllr. Knagg and the Town Clerk attended a Funding Meeting on 24th September

A Report on this will be discussed at the November Meeting

3.MILLENIUM GREEN –

Ball Park – A revised cheque for £85 will be issued and sent to Keith Lord for submission to the Planning Authority

CLERK

Bampton Mission Fund. A letter from Mike Hatchett was placed in the Circulation File

Registration of Millennium Green. This has been completed and submitted to Devon CC

4.STATION ROAD PLAYGROUND

suggested It was reported that Lucy Carp, who offered help with the refurbishment of the Playground has her. starting up a Parents Group. Councillors Broom and Moore agreed to contact

LM/ JB

Item 12 – Road Closures

Mary Lane – Town Clerk has contacted Highways to request forward notification of road works. Notices will be put up either end of Mary Lane and on the BTC Noticeboard.

Back Street – Western power are notifying residents. This will entail 3-way traffic lights at Fore Street/Back Street junction from 5th to 8th January.

Item 13 – Community Skip will be in Station Road Car Park on 14th November.

Item 14 – Footpath from Scotts to Station Road. Devonshire Homes are currently awarding the contract for maintaining this path and work should begin in the next two to three weeks.

Item 15 – Christmas Trees. Quotes are being obtained.

CLERK

Item 16 – BT's offer of Adopting Red Telephone Boxes. Councillors were asked for ideas for uses for the telephone boxes (Briton Street, Bampton, Shillingford and Petton Cross)

Item 17 – Any Items to be discussed at Next Meeting –

1. Counc. Collier wishes to discuss the War Memorial.
2. The Parish Plan
3. Counc. Polly Colthorpe announced that she has been given a Locality Budget of £10,000 available to non-profit making organisations and would welcome applications.

Item 18 – Date of Next Meeting Tuesday 3rd November at 7 pm

Meeting closed 9.40 pm

**BAMPTON TOWN COUNCIL
DRAFT MINUTES OF THE MEETING OF 1ST SEPTEMBER 2009 HELD
IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL, BAMPTON**

REPORT FROM DISTRICT COUNCILLOR

Polly Colthorpe spoke about the Local Development Framework – South Molton Road site. She stated that it was unlikely to get consent at this point because it is not an allocated site. It has been called in for decision by Planning Committee on Wednesday. She can attend and speak on BTC's behalf but cannot vote due to personal connections with the developer's family and the site. She explained the Planning process so far. She stated that the Bouchier Close site has additional space and can provide industrial development land whereas SM Rd cannot. The Planning officer has other criteria to meet, not necessarily in line with what BTC wants and as a result there is a further Consultation period which will begin on 6th October. There will be an exhibition somewhere in Bampton during the six weeks following 6th October. During that period anybody can make submissions. You may raise objections to Bouchier Close or object to the SM Road site not being included. You may also raise objection about any other site. Any submissions made by the residents of Bampton relating to the LDF document will be submitted to the Inspectorate but they will not be part of the LDF Document.

Cllr Hicks made the point that the submission document which the public were expected to fill in was far too technical for most people, hence the low response. Roy Keith asked that assuming the SM Rd site is turned down would it then be considered as windfall. Discussion followed about sites and settlement limits. Polly stated that she can always call a planning application in.

PUBLIC FORUM

Roy Keith, Joan Fagg, Jamie Kettleborough Margaret Christie, Douglas West and Ms P J Slinger attended to discuss the holding of a Public Meeting and to discuss Planning matters.

Rev. John Stone spoke about the future of the Cemetery. The PCC owns the church yard and has a duty to maintain it and also to bury whoever so wishes or their cremated remains. The PCC receives a fee for burial but these do not cover the maintenance costs. They also receive grants from BTC and donations.

Extra space has been acquired twice in the past, using Glebe land and there now remains space for approximately 5 or 6 years. If no further space is found the churchyard will be closed and responsibility for its maintenance falls to BTC, who can apply to MDDC for funding. If BTC wishes there to be a churchyard in Bampton it needs to decide where it might be and purchase it. The Church Council only has the income from the collections. Rev. Stone added that even in a closed churchyard ashes may still be buried.

If no churchyard is available for burial, alternative churchyards, eg Tiverton are an option but these are also filling up.

MEETING OF THE TOWN COUNCIL

Present: Cllr. Terry Knagg (Chairman), Cllrs. John Broom, Fran Collier, Colin Fagg, Celia Hicks, Lucie Moore, Francis Stoner, Pauline West, MDDC Cllrs. Polly Colthorpe, Ray Stanley. Ann Guilfoyle (Town Clerk)

Item 1 – Apologies – Cllr. Les Hartley

Item 2 – Declarations of Interest – none

Item 3 – Minutes of the Meeting held on 4th August 2009 were approved as a correct record by the Chairman with the addition in the RIVERSIDE HALL COMMITTEE REPORT "Councillors agreed to support action to replace/redevelop the Hall"

Item 4 - Matters arising from these Minutes not covered elsewhere

1. Kissing Gates. Adrian Cook of MDDC is dealing with this matter

2. Signage at Exeter Inn Roundabout. Bampton is not considered "off the beaten track" enough to warrant a brown sign. Polly Colthorpe is pursuing this matter.

3. Tree on Stage. Giles Hetherington has kindly prepared a Report on the raised pavement and Tony Lane an Arboriculturalist has inspected the tree and prepared a Report which were presented to the Meeting

It was agreed to submit the required form to MDDC with these Reports.

CLERK

Item 5 – Planning – MDDC Development Committee Meeting 19th August 2009. A copy of a letter of complaint to Mr. J. Guscott, MDDC was presented. It was decided to call a Public Meeting on 7th September in the Riverside Hall. Applications Received:-

- | | |
|---|-----------------------------|
| 1. Erection of two-storey extension – Woodrow, Bampton Ref: 09/01174/FULL | No objections raised |
| 2. Erection of garage/store Land adj. Coles Cottages, Shillingford Ref: 09/01125/FULL | No objections raised |
| 3. Retention of extension – Zeal house, Shillingford Ref: 09/01149/FULL | No objections raised |
| 4. Revised Plans for Land at South Molton Rd. –Ref: 09/00843/MOUT | No objections raised |

Item 6 – Finance

1. List of Cheques for Payment and Receipts for the Month, together with Bank Balances and Finance Statement were presented. It was confirmed that litter picking in the Play Area is no longer included in the Toilet Cleaning invoice.

2. The MDDC Precept and BTC Budget will be discussed in October

Item 7 – Bampton Fair

Kelley Beeston will be invited to the next Meeting

Item 8 – Barnhaven. Cllr. Knagg will attend the meeting on 17th September 2009

Item 9 – Correspondence

Christmas Light Company – no requirements. The question of Christmas Trees was raised.

Letter regarding misleading signage at Dulverton turning. The matter of the large sign near Wishing Well

was also raised.

Copy of letter to Mrs. Christie about the War Memorial was presented

Item 10 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES

1. RIVERSIDE HALL - Cllr. Hicks gave a Report on the DACB Conference on 5th August.

She also reminded the Meeting that £400 was due from the Bampton Fair Committee.

Cllr. Knagg stated that he had obtained two quotes for repairs to the walls in the Riverside Hall

Car Park. It was decided to wait for the third quote to arrive. Cllr. Collier suggested funds be raised by the Riverside Hall Committee. Cllr. Hicks suggested a repayment scheme to fund the work.

She also stated that the leaking roof had been mended.

2. MILLENIUM GREEN – Complaints about Ragwort and Nettles were discussed. A quote for tidying up the main area from Mark Sealey, Landscaping Crew has been received following a recent site Meeting. Cllr. Knagg is to meet him on site to specify exact work to be done.

Cllr. Moore reported that Steve Atwell is to pinpoint underground power cables. Drawings have been done. MDDC Cllr. Stanley confirmed that expenses can be claimed back from MDDC under S.106.

Cllr. Broom spoke about the Meeting with the Bampton Mission Group. Funding is available for developing the site sensitively and they are awaiting ideas.

FLOOD PLAN – Cllr. Hicks presented the finished Plan. The Exhibition will take place on Friday 4th September from 3 – 8pm.

Item 11 – COUNCILLOR TRAINING

1. MDDC Planning Training – Delegates – Cllrs. Broom, Fagg, Knagg, Stonor, Town Clerk

2. MDDC Standards Training – Delegates – Cllrs. Broom, Fagg, Hicks, Knagg, West, Town Clerk

3. DAPC Bampton Cllr Training – Delegates – Cllrs. Broom, Fagg, Knagg, Stonor, West, Town Clerk

Item 12 – HIGHWAYS

1. Temporary road closure – 17th – 21st September, High Street

2. Traffic Regulation Order – Meeting arranged 23rd September with Paul Wilson about parking
A letter has been received from Mrs. Yeo of Old Tiverton Road about parking in the passing place outside her house. The parking problems in Castle Street were raised.

3. Tour of Britain Cycle Race – coming through Bampton 17th September, approximately 12. 30

Item 13 – BAMPTON TOWN COUNCIL NEWSLETTER. 1st Edition presented to the Meeting. Distribution to Library, Post Office, Bawdens, Quarrymans, BTC Noticeboard and available for download on Bampton Website.

Item 14 - GAMBLING ACT, 2005. Consultation on First Review of Statement of Principles. MDDC request Comments. Document to be collected from Phoenix House **Clerk**

Item 15 – PARISH COUNCIL BY-ELECTION COSTS. Invoice from MDDC for £1770.07 is being queried.
MDDC Cllr. Stanley stated that this was the standard cost.

Item 16 – NAMING OF CASTLE LAWNS. Arthur Tucker would like to put a name plaque on site. **Approved**

Item 17 – FOOTBALL IN STATION RD. CARPARK – Residents in Station Road have complained about the use of Station Road Car Park for Ball Games. Cllr. Knagg has raised the matter with Sgt. Rob Curtis.

Item 18 – SEAT AT SHILLINGFORD. The seat donated by BTC is in position in the Childrens Playground

Item 19 – ITEMS TO BE DISCUSSED NEXT MEETING

1. Cllr. Stoner reported a sewage leak in Frog Street and overgrowth on the bank nearby
2. Mr and Mrs Bowden would like the seat on the Stage replaced
3. The tenant of 4 Barnhay would like the tree outside trimmed as it is restricting light in their house
4. Several tenants visiting an advertised Tenant Involvement Meeting in Market Close were unable to find the venue
5. Dog Bins. Cllr. Hicks asked for news of the Bins ordered
6. Raised Paving Stones in Brook Street (marked with white spots)
7. Station Road Car Park. Two slabs are loose in the gully in the middle of the Car Park
8. Two manhole covers in Brook Street near the HSBC have become slippery
9. Cllr. Broom reported the successful treatment of the wasps nest in Station Road Car Park
10. Cllr. Moore reported flytipping on the Recreation Ground

Item 19 – Date of Next Meeting – Tuesday 6th October 2009 at 7pm
Meeting closed 10.20 pm

BAMPTON TOWN COUNCIL DRAFT MINUTES OF THE MEETING OF BAMPTON TOWN COUNCIL, IN THE ALBERT FOWLER ROOM, THE RIVERSIDE HALL ON TUESDAY 4TH AUGUST, 2009

PUBLIC SESSION. 15 Members of the Public attended to discuss the Planning Application on S.Molton Rd. Janine Banks, Agent for the Applicant, stated that a revised plan had been lodged with MDDC which would deal with the visibility of the buildings and should be with Bampton Town Council shortly. Residents of Ashleigh Park and Gerald Chidwick raised questions about proposed planning applications in other parts of Bampton and were informed that no applications had so far been received by the Council. Roy Keith requested the support of the Town Council to arrange a Public Meeting with a representative of the Planning Department of MDDC to discuss future Planning in Bampton. **CLERK TO CONTACT MDDC**

Mrs. Slinger raised the question of traffic in High Street and "boy racers" in particular. PCSO Malin and Sgt. Rob Curtis re-assured her that the problem was receiving attention and was largely solved.

The Chairman stated that Members of the Public should make their points to MDDC Planning Department

Mrs. Joan Fagg requested that the proposed planning application at Three Corners Farm should not make any alteration to the public footpath near the site and emphasized that it is well used. She also requested that the Millenium Green be registered as a common.

REPORTS FROM DISTRICT AND COUNTY COUNCILLORS - Counc.Polly Colthorpe spoke about the recent meeting discussing the future of Barnhaven. She briefly reminded councillors of the events of the last few years and spoke about the progress of future opportunities. She will keep the Council informed of events.

PAUL EDWARDS OF RIVERSIDE HALL DEVELOPMENT COMMITTEE spoke about the need for a new Public Hall. He stated that funds were available when a suitable site could be designated. At present the only contender was the Station Road Car Park. If agreement was obtained from BTC a feasibility study could start. A public exhibition would be arranged to decide what uses were required for the Hall.

PCSO MARTIN MALIN spoke about the need for community involvement with the PACT initiative. His report from the last Surgery was discussed. He urged councillors to contact PACT with any current problems, particularly under-age drinking. Sgt. Rob Curtis stated that the more requests received meant that more manpower can be deployed to deal with it. There are PACT cards in the Post Office for members of the public to report problems.

MEETING OF THE TOWN COUNCIL

Present: Cllrs. Terry Knagg (Chairman), John Broom (Vice Chair) Fran Collier, Colin Fagg, Celia Hicks, Les Hartley, Pauline West. MDDC/DCC Councillor Polly Colthorpe, Ann Guilfoyle (Town Clerk)

ITEM 1 – Apologies: Cllrs. Lucie Moore, Francis Stoner

ITEM 2 - Declarations of Interest – none

ITEM 3 – Minutes of Meeting held on 7th July 2009 were approved as a correct record by the Chairman

ITEM 4 – Matters arising from these Minutes not covered elsewhere

1. Tree on Stage. Qualified reports are required from a Surveyor and an Arboriculturalist. Clerk to obtain quotes.
2. Allotments at Winifred Cliff Court. Interest has been expressed to Magna. Cllr. West has a waiting list for allotments.
3. Community Project Steering Group – Scott Oakley has contacted Geoff Symons but has had no reply yet

ITEM 5 - Planning

1. Development at South Molton Road – revised plans awaited.
2. Further Development at Scotts – It was stated that the site was originally designated for industrial units. MDDC policy is to encourage living and working locally. If, once the economic climate improves, further industrial units are required there would be very limited suitable sites available in the area. It was considered that the site is more suitable for work units than housing and should remain as such. It was also stated that this would be a “windfall” site and would not count as part of the decreed number of future housing units required for Bampton.
3. The Chairman proposed an extra Meeting be arranged monthly to deal with Planning Matters, to be attended by Members of the Council.

AGREED.

Applications received:

1. Outline application for erection of 41 Dwellings on Land at South Molton Road, Bampton Ref:09/00843/MOUT Mr. C. Rowland
New Plans awaited
2. Erection of replacement dwelling and outbuildings at Three Corners Farm, Cove Ref: 09/00892/FULL Mr. A. Monteath **No objection sub. to public footpath remaining open at all times and re-instating hedge.**
3. Alteration to dwelling and annex to create 1 dwelling, Glenlyn, Bampton
Ref: 09/01082/FULL Ms. Moira Bennett **No Objections Raised**
4. Erection of 3 holiday fishing lodges at Higher Grants Farm Exebridge
Ref: 09/01008/FULL Mr. Brian Atkins **No Objections Raised**
5. Change of use at Serengers Shop **No Objections Raised**

ITEM 6 – FOOTPATHS

Proposed Diversion of Public Footpath No. 7. Around Coldharbour Farm.

No Objections Raised

ITEM 7 - FINANCE

1. Approval of the 2008/09 Accounts for Bampton Town Council. **Approved**
2. A list of cheques for payment and receipts for the month, together with bank balances and Financial Statement presented.
3. The Council Budget for next year will be discussed at the September Meeting as MDDC will be asking for our requirements in October.

Noted

ITEM 8 - BAMPTON FAIR

Accounts for 2008 for Bampton Town Council and Bampton Charter Fair were presented and discussed.

Clerk to ask Kelley Beeston to come to September

meeting

ITEM 9 - KISSING GATES

Upon investigation, it was found that the actual Kissing Gates are owned by MDDC. The grass verge belongs to the owner of the adjacent house. Adrian Cook of MDDC has been contacted for a site visit.

Counc.Polly Colthorpe to try to obtain refund of repair bills paid

ITEM 10 – SIGNAGE

1. It was proposed that Signs informing motorists of the facilities available in Bampton be erected at the Exeter Inn roundabout.

Counc.Polly Colthorpe is pursuing this matter

2. A cheque for £157. 50 to be sent to EA Highways Management for the Parking/Toilet Signs. The work will then take a few weeks.

CLERK

ITEM 11 - CORRESPONDENCE (available from Clerk for perusal)

1. MDDC Chairman, Frank Rosamond, requested nominations for local people who make a significant contribution to the local community to attend Chairman's Reception: Proposals:- Pam Wheeler (Librarian)
Christine Williams (Barnhaven) Claire Benton (Bampton Post Office) Celia Hicks (Bampton TownCouncillor)

ITEM 12 - REPORTS FROM COMMITTEES AND SUB COMMITTEES

MILLENIUM GREEN

1. Mark Sealey, Landscaping Crew, reported that the site was in very poor condition and he was unable to cut the grass properly. He brought in a four-wheel drive tractor and gang mower but experienced problems with hidden tree stumps and dumped rubbish.

SITE VISIT ARRANGED

2. The Bampton Mission and the Millenium Green proposals. **AWAITING OUTCOME OF MEETING**

3. Progress Report on Ball Park – Underground electricity cables have necessitated re-alignment of the site .

LM TO INFORM WESTERN POWER

REVIEW OF FLOOD PLAN – Counc. John Broom informed the Council that the Public Exhibition by the Environment Agency will take place in the Riverside Hall on SEPTEMBER 4th 3 – 8pm

SECRET GARDENS – Counc. Celia Hicks reported a successful event with takings of £420

STATION ROAD PLAYGROUND – Counc. John Broom reported that the swings were being repaired. The Chairman reported that there is a conference in September to look into funding available for a new playground.

ITEM 13 - COUNCILLOR TRAINING

1. Report on the Empowerment of Local Councils conference at Sandy Park. **Power of Wellbeing**, a new initiative which could give access to funding not otherwise available, entails training for all councillors and qualification of the Town Clerk. The requirement of producing a **Parish Plan** was also highlighted. This would be a useful tool for funding applications and a reference for future planning.

2. Leslie Smith, DAPC has offered to run a Councillor Training Course in Bampton

CLERK TO CONFIRM

ITEM 14 – THE PARISH PLAN- The need to start this by the end of the year to access funding was discussed.

ITEM 15 – SWINE FLU AND LOCAL ACTION PLAN – Counc. John Broom spoke of the importance of "Flu-Buddies" and the need to keep an eye on elderly neighbours

ITEM 16 -BAMPTON TOWN COUNCIL NEWSLETTER

The Clerk stated that the Town Council newsletter is progressing. Further contributions will be welcome.

Date of next Meeting: 1st September 2009 at 7pm
pm

Meeting closed 10.15

DRAFT MINUTES OF THE MEETING OF 7th JULY 2009 HELD IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL, BAMPTON. PUBLIC SESSION.

Several residents of Barnhaven and Mary Lane requested that the Kissing Gates not be altered to allow access for wheelchairs, buggies, pushchairs, etc. BTC Chairman stated that a compromise solution was being sought and confirmed that no alteration would take place without further consultation.

Several members of the Bampton Community Project Steering Group requested that the HSBC Account balance be left in situ. A Committee meeting was to be arranged.

HIGHWAYS

Steve Leigh and Ian Hyde (Highways, Eastern Area Management DCC) attended to discuss problems with the Leat, uneven pavements, damaged and inefficient drains, street lighting at Scotts and to explain the duties of the Parish Lengthsman. SL agreed to do an "ad hoc" inspection of various problem spots and a list would be provided to the Parish Lengthsman of necessary remedial work. The matter of the car parked on the pavement was raised. It was stated that the matter was in the hands of Bob Wigley and the Police.

SOUTH MOLTON ROAD DEVELOPMENT

Several residents of High Street area raised questions about the proposed development on South Molton Rd/High St. Janine Banks answered questions about access for residents of High Street, retention of the Stone Wall and access on the South Molton Rd. She confirmed that further drawings were being produced and there would be a public exhibition in the near future to give residents an opportunity to comment.

SCOTTS FUTURE DEVELOPMENT

Steve Russell - Devonshire Homes announced that they wished to extend the Scotts site on the far side of the work units, building approx.18 houses, a significant proportion of which would be affordable housing. The issue of road flooding and spoil removal was discussed. Development could go ahead by Christmas.

REPORT FROM DISTRICT AND COUNTY COUNCILLORS

Counc. Polly Colthorpe reported on the Secretary of State's approach to decision on unitary proposals. There will be a meeting at Phoenix House on 16th July regarding the future of Barnhay. A report will be sent to the Council. BTC Chairman has been invited to the meeting.

MEETING OF THE TOWN COUNCIL

Present: Cllr. Terry Knagg (Chairman), Cllrs. John Broom, Colin Fagg, Lucie Moore, Celia Hicks, Les Hartley,

MDDC/DCC Councillor Polly Colthorpe MDDC Councillor Ray Stanley Ann Guilfoyle (Town Clerk)

ITEM 1 – Apologies: Cllrs. Fran Collier, Pauline West, Francis Stoner

ITEM 2 - Declarations of Interest : Cllr. Fagg stated that he lived close to the S.Molton Rd development site

ITEM 3 – Minutes of Meeting held on 2nd June 2009 were approved as a correct record by the Chairman

ITEM 4 – Matters arising from these Minutes not covered elsewhere

Planning permission for demolition of Tree on The Stage. Report from TreeSurgeon awaited. **ACTION CLERK**

Cemetery – Rev. John Stone to be invited to the next Meeting

ACTION TK

Dog Litter Bins - One new bin to be ordered from Felicity Jones , MDDC

ACTION CLERK

ITEM 5 - Planning - Applications received:

2. Outline application for erection of 41 Dwellings on Land at South Molton Road,

Bampton Ref: 09/00843/MOUT Mr. C. Rowland

New Plans and Public Exhibition Awaited

3. Retention of 2m high replacement fence at 20 Woodland Close, Bampton Ref 09/00870/FULL Ms Rebecca

Thrupp

No Objections Raised

4. Listed Building consent for internal alterations at 6 Castle Street, Bampton Ref: 09/00864/LBC Mr. Robert

Appleby

No Objections Raised

5. Conversion of Former Mill Cottage and Mill at Ford Mill Farm, Bampton; Ref 09/00984/FULL Mr and Mrs PJ

Rawle

No Objections Raised

6. Erection of replacement dwelling R/O 23 Brook Street, Bampton Ref: 09/00983/FULL

Mr & Mrs B Jackson

No Objections Raised

7. Erection of single storey extension Oakford house, Oakfordbridge Ref: 09/00898/FULL

Mr. M. Hockham

No Objections Raised

Planning Decisions – For information

1. Erection of conservatory at Mount Pleasant, Tiverton Road Ref 09/00597/FULL. Approval

2. Erection of open sided equipment shelter at Westbrook Barn, Wonham Rd Ref 09/00500/FULL. Approval

3. Installation of 8 double glazed UPVC windows at Petton Methodist Church, Shillingford

Ref: 09/00528/FULL. Approval

4. Certificate of Lawfulness for existing use of property as residential dwelling at 6 Briton Street, Bampton Ref:

09/00591/CLU Granted

5. Condition discharged on land and building at Old Tiverton Rd, Bampton Ref: 09/00228/FULL

6. Change of use of land adjacent Coles Cottages, Shillingford Ref: 09/00682/FULL Approval

Applications Withdrawn

1. Conversion former Mill Cottage & Mill to form holiday let - Ford Mill Farm, Bampton Ref: 09/0610/FULL

2. Outline for the erection of 41 dwellings at South Molton Road, Bampton Ref: 09/00844/MOUT (deleted – duplicate of 09/00843/MOUT) Application deleted

3. Erection of replacement dwelling at r/o 23 Brook Street, Bampton ref 09/00512/FULL

Notification by BT of Removal by request of Public Payphone at Shillingford EX16 9AY

ITEM 6 - BROOK STREET IMPROVEMENTS

Plans and signage - Council's comments to be sent to Steve Pickard MDDC

ACTION CLERK

ITEM 7 - BAMPTON FAIR - Anderton & Rowlands Tender for the Fairground.

ACCEPTED

ITEM 8 - KISSING GATES - Letter of thanks has been sent to Mr. Dick Sloman for the suggested plan. Design and quote being sought from PFG Fabrications

ACTION CLERK

ITEM 9 - FINANCE

1. An application has been agreed by the Audit Commission to a month's delay in submitting the Accounts for the year ended 31st March, 2009.

2. Signatories for the Accounts with HSBC and Scottish Widows have been updated.

3. Scottish Widows Treasury Call Account to be transferred to Business Fund Deposit Acct. **ACTION CLERK**

4. HSBC Account of Bampton Community Project Steering Group to remain awaiting Committee meeting

5. List of cheques for payment and receipts for month, bank balances and Financial Statement presented

ITEM 10 - CORRESPONDENCE (available from Town Clerk)

1. Letter from DAPC re Calor Village of the year 2009 Competition –

FILED

2. Leaflet - East & Mid Devon Community Safety Partnership plan detailing priorities for 2008-11

FILED

3. Information from Community Council of Devon about creating Parish Plans

FILED

4. E-mail from Polly Colthorpe regarding decisions on unitary proposals

FILED

5. Letter from a new resident of Bampton regarding the Station Road Playground

ACTION JB

6. E-mail from Martin Malin, D & C police re PACT Surgeries.

FILED

7. Letter from Area and Finance Administrator for Victim Support requesting donation/grant

REFUSED

8. Letter from Rupert Harrison, Magna W Somerset Housing Assn to discuss using area behind Winifred Cliff Court for allotments.

ACTION CLERK

9. Request from new owner of The Old Dairy, adjoining Riverside Hall Car Park to know whether the TC owns joint Boundary Wall. Reply – unknown

ACTION CLERK

10. E-mail received complaining of harassment and illegal photography on private property at the time of Bampton Charter Fair. Letter also received from same resident complaining of harassment in his premises by a councillor.

FILED

11. Newsletter from Devon CC re Parish Paths Partnership, & details of Summer Workshops.

FILED

12. Letter from Statutory Fundraiser for Vitalise requesting donation/grant

REFUSED

13. Newsletter from Devon Assn. of Parish Councils and poster regarding conference for Parish and Town Councils – Empowering Communities in Devon

FILED

14. Leaflet from Devon CC regarding Highway surface dressing

FILED

15. Request for Shoe Recycling Box in Car Park

ACCEPTED

ITEM 11 - REPORTS FROM COMMITTEES AND SUB COMMITTEES

MILLENNIUM GREEN – Still awaiting drawings. Architect to be contacted

ACTION LM

ITEM 12 - COUNCILLOR TRAINING DAPC to arrange training course for councillors

ACTION CLERK

ITEM 13 - FLOOD WARNING SCHEME Councillor Broom gave details of Exhibition on 4 September and BBC Radio

Devon Interview in July. A Rota is needed to man the exhibition.

ACTION JB

ITEM 14 -BAMPTON TOWN COUNCIL NEWSLETTER - The Chairman's suggestion of a bi-monthly newsletter to contain items of interest and information about the work of the Council was accepted.

Items to be submitted to the Clerk for editing.

ACTION

CLERK

The Chairman thanked the Town Clerk for her hard work since her appointment

ITEM 15 – Date of next Meeting – Tuesday 4th August, 2009 at 7.00 pm
Meeting closed at 9.50 pm

**Minutes of the meeting of 2nd June 2009 held in the Albert Fowler Room of The Riverside Hall.
In the absence of the clerk, Cllr Hicks took the minutes.**

Public Forum:

- Mr Tony Desborough and Mr. Mark Lyons attended to continue to raise concerns about the noise disturbance from nearby industrial work which is interfering with the peace and quiet of their evenings and weekends. They agreed that following a letter from the BTC Chairman the roadway was now clear and there was some diminution in noise but the building is not fit for the purpose to which it is now used. The Chairman agreed to investigate working hours and to ensure compliance. It is important to continue to keep records.
- About 14 people attended to raise concerns about the proposed development adjacent to the old school site. Issues regarding access, traffic movement, run-off, sewage infrastructure and the density of the proposed housing were raised by Mike Hawkins, Eric Cottrell, Mrs T.Ellicott, Sue Leach and Ann Leach. It was suggested that a feasibility study be undertaken to provide an alternative access to the development.

- **Meeting of the Town Council:**
 - 1. Present:** Cllr. Terry Knagg (Chairman), Cllrs. Pauline West, John Broom, Fran Collier, Colin Fagg, Lucie Moore, Celia Hicks, Les Hartley, Francis Stoner. MDDC Cllr. Ray Stanley.
 - 2. Apologies:** Ann Guilfoyle (Clerk), MDDC Cllr Polly Colthorpe
 - 3. Minutes of 5th May.** Item 13 to be amended by deletion of 'for storage/extra burial ground'
 - 4. Matters arising:**

- For Insurance purposes the programme for the Fair is being prepared by the clerk.

ACTION CLERK

- Tree surgery. A TPO exists on the Stage tree. Planning permission is being sought by the clerk.
ACTION CLERK
- Signage to the Car Park and Toilets placed in Briton St., Castle St., and near The White Horse is being arranged by Steve Pickard, Estates Management. A letter is to be sent from the clerk to confirm the sites.
ACTION CLERK
- Shillingford Play Park seat. A response from Adrian Cook, MDDC informs that a 12 month licence 'to agree to maintain' will be organised with the landowner. With permission from the Church another seat might be sited in the churchyard near the Church gates.

ACTION FC

5. Circulation file. No matters arising

6. Correspondence

- On Sat. 13th June there will be a road race from the Car Park boundary, through Morebath and back to the Recreation Ground.
- On Sunday 14th June there will be a cycle race thru' Bampton. Route; Morebath, Exebridge, Lower Lodfin.

7. Police Liaison

PC. Dave Parr attended .

- He warned that some areas have experienced thefts of Quad bikes and 4x4 vehicles.
- Parking problems in Bampton still await action by DCC solicitor, Mr Gash
- BTC need to write to Estate Management in order to re-arrange contact hours with our Parking Enforcement Officer Dean Fowler.
ACTION CLERK
- Bampton Fair Traffic Plan has been approved. PC Parr will meet with TK to discuss.

ACTION TK

- Some noisy parties have been causing offence.
- Flood Plan. A copy of the working draft will be mailed to PC Parr.

ACTION CH

8. Planning.

09/00707/Full Valley View, High St, Erection of a replacement dwelling. No objections.
09/00682/FULL Land adjacent Coles Cott., Shillingford. Change of use. No objections
09/00425/FULL Lodfin Wood Farm. Erection of Ag. Dwelling and garage. Approved.
09/00275/TPO 6A Bouchier Close. Works to cherry trees. Refused.
09 00542/MOUT Outline permission for the erection of 26 dwellings adjacent to the school.
(Mr. C Rowland). Councillors voted unanimously to oppose the Application on the grounds:

- That the access is insufficiently safe at a corner junction with a well used lane
- That the access is insufficiently wide. Councillors wish alternatives to be explored.
- That service vehicles would increase the danger at that access
- That the run-off from such a steep slope would be such that local flooding of neighbouring properties might occur and redress sought from the Council
- That in times of heavy rain the volume of water in a local stream and associated springs would be affected.
- That the present sewerage system would be inadequate.
- That in spite of attempts by Mr Rowland to do so, the proposed access to the old school site has not been properly discussed with the Diocese.
- An opinion from DCC Highways is yet to be received.

9. Finance Balance £22 889.17. Accounts being held by Scottish Widows will be accessed by new signatories and a full set of audited accounts presented. These must be logged with the Auditors Office in Plymouth by July. **ACTION CLERK**

Payments made:

MDDC rates (Old Lock Up) £	140	Clerk's salary and expenses £	312.17
Toilet cleaning	£ 280	Photocopying of Town Trail	£ 50.00
Bampton Fair refunds	£6308.89	Grass cutting	£ 74.75

Receipts:

Car Park	£ 648.48
Riverside Hall refunds	£3571.52

Bampton Fair accounts are due.

Bampton Community Project Steering Group has not yet met.

10. Reports from Committees and sub-Committees.

- Riverside Hall kitchen is now fully fitted.
- Riverside Hall Development Sub-Committee is visiting various Halls to get ideas to feed into refurbishment/ rebuilding of the Hall. Halls visited are Upwotton and Silverton with Wolsey and Langtree to be seen shortly. Arrangements are to be made to visit West Anstey, Filleigh, Washfield and Ash Thomas. **ACTION CH**
- Floral planting of the town is almost complete. Cllrs thanked Cllr Hicks for the effort involved in bringing flowers back to Bampton.
- Flood Plan. The next, possibly final, meeting with members of the Environment Agency and officers from DCC will be held on July 3rd in the Albert Fowler Room. There will be a public information evening put on by the EA at the Riverside Hall in September. It is hoped to put a practice of the plan into operation before the winter.

11. Millennium Green. Planning Officer Keith Garside had made requests for further drawings of the proposed ball court. Confirmation of the application for the Section 106 money will be made to officer Dave Scott by TK and LM immediately. MDDC Cllr Ray Stanley will put this item on the Executive Agenda. **ACTION**

TK/LM/RS

Estimates had been received for the reconstruction of the Lime kiln Shed. The estimate from Kevin Bristow was accepted. Further information will be sought regarding materials, design and time scale. **ACTION TK/JB**

12. Kissing gate Dick Sloman has kindly provided a design for improvements. Ed. Holland will be asked to advise. **ACTION CH**

13. MDDC Report. Cllr Stanley informed of in-service courses for Parish Councillors due to be held in the evenings in July. Clerk to provide info. As soon as it is received. **ACTION CLERK** The future of Barnhaven will be discussed at a meeting between the PCT and DCC. Cllr Polly Colthorpe and John Briton (Chairman of the scheme) will give a power point presentation on 16th July in the Exe Room at Phoenix House. It is hoped that Barnhaven will be safe for about 2 years.

14. AOB

- Clerk's new e-mail address is bamptontownclerk@hotmail.com
- Hollett Gate fastening is repaired.

- A request from BTC on behalf of the community for Bampton Fire Brigade to be 'a co-responder' is to be made. **ACTION LM/TK**

- Weedkiller and clearance work is needed at the S. Molton Road seat. **ACTION PW**

- Pavements in Brook St and the S. Molton Road are still in need of attention. **ACTION CH**

- Thanks are due to Mrs Margaret Christie who has offered to refurbish the War Memorial railings at her own expense. Mrs Christie also looks after the flowers there.

- Signage saying 'no ball games' has gone up in the young children's playground.

- There is an urgent need for more dog bins to be provided for this town. **ACTION CH**

- BTC regret the impending closure of the HSBC bank facilities. **ACTION CLERK**

15. Date of next meeting. Tuesday 7th July at 7.00 pm. (Apologies from PW)

Meeting closed at 9.40pm.

MINUTES OF THE ANNUAL GENERAL MEETING HELD IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL ON TUESDAY 5TH MAY 2009

Public Forum

□ Denise and Mark Lyons and Carol Whiteford of West Street and Lords Meadow Lane requested assistance with problems of extreme noise, particularly early mornings and weekends from PFG Fabrications in Station Road. It was also stated that storage of the heavy metal materials is causing access problems on the footpaths, particularly towards the Scotts development. Mr McGovern, MDDC has offered to record sound levels and they have approached both PFG and other bodies for assistance. They presented a confirmatory letter from another resident of Lords Meadow Lane, Mr. Desborough TK to contact PFG Election of Chairman and Vice-Chairman

Town Council AGM

□ Chairman. Cllr. Terry Knagg was nominated by FC and seconded by PW. There were no other nominations and the appointment was accepted

□ Vice-Chairman. Cllr. Les Hartley was nominated by CW and seconded by LM.

Cllr. John Broom was nominated by FC and seconded by PW. Cllr. Hartley received two votes, Cllr. Broom received four votes therefore Cllr. Broom was elected.

Meeting of the Town Council

1. Apologies: Cllr. Celia Hicks

2. Attendance: Cllrs. Terry Knagg (Chairman), Lucie Moore, Colin Fagg, John Broom (Vice Chairman) Les Hartley, Francis Stonor, Fran Collier, Pauline West MDDC Cllrs. Polly Colthorpe, Ray Stanley, Mrs. Margaret Squires, Chairman MDDC

3. Minutes of the ordinary meeting of 7th April. Accepted

4. Matters arising from the minutes.

□ The Hollett Garden gate fastening is in hand

□ The Seat at Shillingford. FC has contacted Mr Cook and the matter is in hand.

□ JB to check all seats before next Meeting.

□ Tree Surgery. New quote received from Carl Westcott. Details to be confirmed and accepted.

□ Improved surface access to recreation ground. Mr Bob Wigley (Highways) stated that when the Shillingford Road is resurfaced in August hardcore will be delivered free to the site. Mr. Stuart Hookins will organize the spreading

□ Community Project Steering Group. Mrs. Fagg has been unwell and unable to go further with this at present.

□ Grass Cutting. The quote from Landscaping Crew was accepted. The quote from Neil Carder for the Hollett Garden was accepted.

5. Finance

□ The Parish Precept of £18,165 was received on 29th April, 2009

□ £165 from Allotment Rentals has been paid to Bampton Floral Town (Bampton in Bloom)

□ Cheques totaling £2,221. 12 have been paid to Colin Pike, H.G.Reed and D.A.Wright in respect of the Riverside Hall kitchen and toilets.

□ The Town clerk produced Receipt and Payments Account for the year ended 31st March 2009. These show receipts of £48,751. 50 and payments of £49,721. 55. The Account has been produced from information provided as far as possible. It was not possible to obtain details of the Scottish Widows bank account as both signatories to this Account are no longer members of the Council. Replacement signatories are being appointed and details of the balance and interest earned for the year ended 31st March, 2009 will be supplied as soon as possible. It was also

noted that VAT amounting to

£4,071. 13 is due to be reclaimed for the year.

□ A statement of Receipts and Payments for April 2009 was also presented to the Council.

6. Correspondence

□ A letter was received from Ian Buchanan asking for the grass to be cut prior to the 10K Race on 14th June.

□ Steve Pickard, Area East Highway Management DCC wrote regarding Brook Street improvements namely directional signs for the public toilets and car park. He requests Town Council input in respect of location and nature of such Signs.

□ A quote has been obtained for the repair of the damaged bus shelter and sent to the car owner's Insurance Company - Axa Insurance. It is not anticipated that there will be any problems with the claim.

□ A telephone call and e-mail have been received from Simon Johnson, Deputy Monitoring officer of MDDC with regard to the statement on the Council's Meeting Agenda regarding personal or prejudicial interests. He advises that members of the council have the same rights of members of the public to speak on certain matters despite having a prejudicial interest. The matter is set out in the new Code of Conduct, adopted on 7th August 2007

7. Circulation File

□ Copy of Code of Conduct made available

□ A rough report about the Boundary Committee Draft Proposals for Unitary Local Government following a meeting at Stoodleigh put on by MDDC Cllr. Polly Colthorpe with Gerald Hirsch, Chief Executive MDDC, attended by Cllr. Terry Knagg and the Town Clerk.

8. MDDC Cllr Report Cllr Polly Colthorpe reported that at a recent meeting with David Johnson of DCC Adult Services it was stated that Barnhaven Care Home is considered Excellent and is being used as a template for other DCC Care Homes. She emphasized that this move is a prelude to sale of the Homes but feels that things will be on hold until at least October due to pending elections and the unitary authority proposals.

9. Bampton Fair

Terry Knagg reminded the Council that the responsibility for preparing the town for Bampton Fair was with the Council, which means every member of the council, not just one or two individuals and certainly not the responsibility of Kelley Beeston, who will only be involved with finance, street traders and tolls. Rotary will organize such things as publicity and entertainment but the rest is down to the Council.

It was agreed to accept the quote from Exmoor Luxury Loos at £350.

No reply has yet been received from St. Johns Ambulance.

Devon Highways have been informed

A proposal form has been received from the Insurance Company who require a programme before quoting.

10. Millenium Green play facility. Cllr. Lucie Moore presented a CAD Diagram and a quote of £50,129 for an area 24m x 12m. It was agreed to check the access situation before submitting a planning application

11. Flood Plan Cllr. Terry Knagg reported that this matter was progressing satisfactorily. There will be another meeting on the 27th May followed by a presentation in the Riverside Hall, attended by representatives of the Environment Agency and MDDC.

12. Lime Kiln Shed

Cllr. Knagg reported that Kevin Bristow considered that the building could be rebuilt and secured for storage at a cost of approximately £2000. KB was asked to give an estimate as was Merv Dean. K B stated that he rents the hut for £120 at the Millenium Green and wishes to retain this

13. AOB Cllr. Lucie Moore enquired about a plot of land in Frog Street which could be useful for storage/extra burial ground. Cllr. Stoner agreed to look into the ownership. Toilets. Kevin Bristow has agreed to repair as necessary. He has also found the key to the car park cash boxes and these are to be emptied and the money banked. Cllr. Hartley has offered storage space in outbuildings The footpath from Scotts into Bampton. Adoption by the Highways Dept. is disputed, which is being followed up by Scotts. Signs for dog fouling are needed. Play Equipment. Cllr. Collier enquired if the annual inspection had been carried out. A quote from Wicksteed was produced for £50 and it was agreed to proceed with this. It was also pointed out that the play equipment should be checked visually monthly and a Rota was suggested. Signs have been displayed banning the use of cycles and ball games in the childrens playground. Cllr. Fagg enquired about the availability of a Skip. This has been booked for 16th May. The parking of a car on the pavement was raised again and it was stated that although reported to both Police and Highways authorities there has been no action.

14. Date of Next meeting: Tuesday 2nd June at 7.00pm in the Albert Fowler room. Meeting ended at 9.15 p.m.

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL ON TUESDAY
7TH APRIL 2009

In the absence of a clerk Cllr Hicks was requested by the Council to take the minutes.

Public Forum

- Mrs Sally Jackson recognised the strength of the petition to maintain the existing kissing gate in Mary Lane but described the difficulties of access to Barnhay for carers and any people in wheelchairs. Historically there was no right of way but need for access had changed. BTC members gave assurance that they are at pains to find a suitable gate mechanism which will deter cycles but allow some form of access to disabled parishioners and their carers.

- Steve Parker, a resident of Castle Street described in detail the continual dangers being experienced by residents on foot owing to the narrowness of the road for rural transport. GPS does not help. Many times buses and lorries have to mount the pavement to negotiate the road, parked cars being a constraint on a safe thoroughfare. The argument that traffic is slowed down by parked vehicles is outweighed by the danger to pedestrians.

In 2007 in a discussion between some Councillors and Mr Paul Wilson (Highways), a town entrance sign to indicate elderly residents and a pedestrian crossing at the bottom of the street facilitating a safe crossing for young mothers with baby- buggies had been suggested.

BTC expect a review of the parking restrictions imposed in 2008 to take place within the next year and are actively seeking a date for that review from Devon Highways (Mr Bob Wigley/ Mr Paul Wilson).

All residents of Bampton who experience difficulties are asked to write to the Chairman.

Clerk to Bampton Town Council

Two well qualified candidates attended, Cllr Collier presided. **Mrs Ann Guilfoyle was appointed.**

Meeting of the Town Council

1. **Apologies** . MDDC Cllr Ray Stanley
2. **Attendance**: Cllrs Terry Knagg (Chairman), Lucie Moore, Celia Hicks, Colin Fagg, John Broome, Les Hartley, Francis Stoner, Fran Collier (Vice Chairman), MDDC Cllr Polly Colthorpe
3. **Minutes of the ordinary meeting of 3rd March**. Accepted with the addition in attendance of MDDC Cllr Polly Colthorpe and the substitution in AOB item 15 of 'MDDC Planning' instead of 'Inspectorate'
4. **Matters arising from the minutes**.
 - The Hollett Garden gate fastening is receiving attention.
 - A seat at Shillingford has yet to be sited Implications for any bench/seat involve the land owner, suitability of site, arrangements for grass cutting and maintenance. A request to site a bench in memory of the late Doreen Shore is ongoing. Ex-Cllrs Clive Russell and Kevin Bristow are in possession of seats.

Action FC

- Arrangements for the servicing of the Station Road toilets are agreed.
- Sewage seepage into Frog Street has been rectified.
- Tree surgery: Further quotes are being sourced.

Action PW

- Improved surface access to the recreation ground: No response has yet been received from Mr Bob Wigley (Highways)
- Future Cemetery: Rev John Stone will inform Cllrs. at the June 2nd meeting.
- Brook St. leat cleaning. A letter of appreciation has been sent to Mr Guy Ffrench.
- Community Project Steering Group. Mrs Joan Fagg, a member of the Group, is liaising with the members of the Group, including the former Town Clerk, which has not met since the AGM of 2005 when Mr Scott Oakley was elected Chairman. The sum of £8652.28 is held in the Group's name in Scottish Widows and £61.71 in an HBOS account. The money is ring fenced for the benefit of sport and leisure facilities in Bampton.

4. Finance

- The Parish Precept of approximately £18K has been requested from MDDC
- An enquiry will be made to check that a reference to a television licence cancelled in 2006 was in connection with a Youth Group.

Action JB

- A cheque for £2026.12 from Riverside Hall Management Committee was paid to the Council in advance of payments to be made to DA Wright, Tiverton, for electrical inspection work and to HG Reed for electrical work associated with the new Riverside Hall kitchen.
- Other payments to be made will be organised by the new clerk.

5. Correspondence

- A letter from Mr. J Smith complained about motorcycle disturbance and noise on the Bampton to Shillingford road at weekends. Sgt. Rob Curtis has offered speed camera deployment.

6. Circulation File

- The Chairman of Tiverton Council will attend BTC's May Council.
- Ian Buchanan has advised of the 2009 10K road race.
- Grass cutting. Quotes are needed. CH will check contracts and organise.

Action CH

8. MDDC Cllr Report.

Cllr Polly Colthorpe reported that a decision on Unitary Status for Devon will be made in October rather than July following a Judicial Review of a challenge to the Boundary Committee made by East Devon D. C. which decided that an insufficient consultation period had been allowed. Unitary Status would mean major changes for local government. At present the Boundary Committee seems likely to recommend to the Secretary of State i) A single County Unitary or ii) A Unitary of Exeter and Exmouth with the rest of Devon as a second Unitary. It is envisaged that 28 'hub towns' will be created on which committees of local organisations (Police, PCTs, Health etc with some elected councillors) will sit. Details of numbers have yet to be formulated.

A meeting on this subject is being arranged by Stoodleigh Parish Council in conjunction with Oakford Parish Council on 20th April at 7.30pm in Stoodleigh Village Hall when Cllr Polly Colthorpe and Gerald

Hirsch, Chief Executive of MDDC, will outline the implications.

A poster will be displayed in Bampton to advertise this meeting.

Action

CH

Responses to The Boundary Committee are due in by 15th May 2009.

9. Highways, maintenance and signage to the Car park.

We await a response from Devon Highways. Local issues are to be resolved by the police. The School Close name board is in the safe custody of a resident.

• Planning

09/00425/FULL Erection of an Agricultural Dwelling and Garage at Lodfin Wood Farm.
No objection.

• Reports of Sub-Committees

Allotments: Requests for allotments are increasing. There is rent of £20 to pay to MDDC so the amount donated to Bampton, Floral Town will be reduced to £160.

Riverside Hall: The refit of the kitchen and the raising of part of the ceiling above the stage is nearly complete.

Bampton Fair: Cllr Knagg is contacting Highways about relevant road closures.

A meeting will be arranged between Kellie Beeston and the new clerk.

Paperwork translated to IT and the audited accounts for 2008 are awaited.

The agreement is that the Fair is leased to the Council, all proceeds to be for the benefit of the town. Usually bids for funding by local organisations are requested via a Signpost advert, with £100 being paid to the Lord of the Manor and payment made to the Fair organiser.

Parish Paths: Nothing to report

Transport: No new information on a possible bus re-routing to avoid High Street.

A traffic accident has damaged the High St. bus shelter.

Action TK

Twinning: No report

Bampton Society: No report.

Bampton, Floral Town:

- Cllrs agreed to spend £50 on photocopying A3 Bampton Town trails. These, in German, French and Dutch as well as English are in the Post Office, some are in Bawdens and regular refills of the Stage box are made. There will be no 'flyer'.
- Councillors hope to attend the Coffee and Cake fund raising morning on Tuesday 28th April from 10.30am at Riverside Hall.
- Cleaning of the gully below New Buildings has been voluntarily undertaken by Guy Ffrench. Cllrs. expressed their thanks.
- The Council agreed to act as guarantor for payment of any flower baskets or plants ordered for the Town. It is hoped that the proceeds from the coffee morning, donations, £25 donations from businesses and from a Secret Gardens weekend will raise sufficient money. There are a few promises of donations of trays of flowers but purchases will have to include compost, feed and weed/killer etc., about £1500 altogether. Insurance has already been paid for 2009. It may be appropriate to apply for funding from the Fair proceeds.
- Cllr Hicks expressed her thanks for the support in addition to the £160 already donated.

12. Preferred Options, Local development Framework: The BTC response has yet to be identified.

- **Millenium Green Play facility.** Cllr Moore has researched various options. There is a 5 year time frame for the funding to be accessed. The relevant S106 funding needs to be used soon. A site visit will be arranged with a representative of 'Lightmain'. Issues are the best space, drainage, visibility, personal safety and light pollution. The cost for clearing the site and installation of a ball court is £40K. There is a total of £83K Section 106 money sourced from developers available to serve the needs of all the local parishes.
- **Lime Kiln shed demolition.** Builders are invited to demolish in return for the stone.

A letter is to be sent to the user of the nearby store shed to clarify the position regarding use. A minute from a BTC meeting will be checked.

Action LM/CH

- **Parish Plan.** Deferred.

• AOB.

- An accident has highlighted the need for a sign to say 'No Bikes or ball games' in the small children's playground.
Action TK
- Other Cllrs thanked Cllrs West and Moore for organising the 'Bampton Clean-up' There is a need for regular work of this kind. Thanks was also due to Bampton pharmacy for the donation of disposable gloves.
- The Chairman of Oakford Parish Council, Mrs Ann Crawford has organised improved highway signs at The Black Cat. Cllrs expressed thanks.

- **Date of next meeting: Tuesday 5th May at 7.30pm in the Albert Fowler Room.**

Cllr Hicks offered her apologies for this meeting.

Meeting ended at 10.20pm

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL ON TUESDAY 3RD MARCH 2009

In the absence of a clerk, Cllr Hicks was requested by the Council to take the minutes.

Public Forum

- Mrs Cynthia Balman and Mrs Doreen Pope asked for clarification regarding the idea of 'distribution of the 'Signpost' into a Parish Plan' which had been mentioned in AOB at the previous Town Council meeting. They were reassured that a Parish Plan was a means whereby all local groups would be consulted about the possible future needs of the town and the 'Signpost' magazine would be most important in informing the public. There was no intention for the Signpost Committee to cease to exist.
- Derek McCarthy informed the Council that a few years ago he had been a member of a Community Project Steering Group, funded by Devon and West Somerset Key Fund, whose task it was to look at the possible increased use of the Recreation Ground for sport and leisure. This funding had led to the 1999 Bampton Appraisal Report and Recreation Development Reports. Archaeological finds had prevented community ideas from proceeding. Residual funds are held in a Scottish Widows Account and a current account.
- Mrs Joan Fagg confirmed her participation in the Steering Group and suggested that the original Group members be contacted and the Constitution to be checked in order to release the available funds. It was agreed that Mrs Fagg would liaise with the group.
- Sergeant Rob Curtis attended to apologise for the lack of Community Policing owing to an injury to PC Dave Parr and an orthopaedic operation having been undertaken by replacement CPC Martin Malin. However, work is proceeding to resolve various current issues.

Councillors expressed disquiet at the recent disturbance in the centre of town, the continuous problem of dog-fouling, and the persistent disregard of traffic regulations by some drivers. Following discussion MDDC Cllr Polly Colthorpe offered to investigate further.

There is to be a Police Liaison Meeting which will be attended by MDDC Solicitor Jan Shadbolt at Two Moors Primary School on 25th March at 7.30pm.

Meeting of the Town Council

1. **Apologies:** Cllr. Fran Collier, Cllr. Les Hartley, MDDC Cllr Ray Stanley
2. **Attendance:** Cllrs. Terry Knagg (Chairman), Pauline West, Celia Hicks, Lucie Moore, John Broom, Francis Stoner, Colin Fagg
3. **Minutes of the ordinary meeting of 3rd February 2009:** Agreed and signed by the Chairman.
4. **Matters arising from the minutes:**

- Rubble dumping at Scotts had been investigated and found to be within the law.
- Provision of a seat at Shillingford is being arranged by Cllr Collier.
- A date for the Traffic Order Review is awaited.
- Cllr West will contact Nigel Payne regarding the provision of a new gate fastening at the Hollett Garden.
Action PW
- The terms of the agreement for toilet cleaning at Station Road car park will be slightly varied in the future.
- Sewage seepage in Frog Street is being investigated further by Environmental Health
- The trailer at Castle Lawn has been removed.

5. Appointment of clerk.

The deadline for applications is 17th March. So far one application has been received. No advert had appeared in the current Signpost magazine. An advert will also be placed on the Bampton web-site. Three Councillors will interview candidates on 24th March. Action LM

6. Finance

Current balance at HSBC £4559.90

Cheques are required for

- Water and Sewage for St. Michael's Church £ 218.94
- Station Road Car Park £ 46.50
- Electricity for the shed used by Kevin Bristow £ 10.75
- Riverside Hall skip (covering cheque already submitted) £ 197.80

- Riverside Hall Air Conditioning servicing

(covering cheque already submitted)

£ 224.25

7. Highways response to requests for maintenance:

The Council expect to be informed in the new financial year.

A formal letter of appreciation for his work to clear the Brook Street leat is to be sent to Mr. Guy Ffrench.

Action CH

8. Planning

- Sherwood, Western Way. 09/00231/FULL Removal of Condition (3) of planning permission 08/00829 to retain existing dwelling. No objection.
- 1 Coles Cottages, Petton. Proposed Extension. No objection.

A letter of support from a neighbour had been received.

- Kersdown Barn, Old Tiverton Road. Proposed extension. No Objection.

9. Circulation file.

Cllr Fagg informed Council that a Bampton Biodiversity report had been undertaken.

It was felt that the estimate for tree work was high and suggested that two more estimates be obtained if possible. Cllr West will investigate.

Action PW

Cllr Fagg will contact Bob Wigley at DCC regarding hardcore to improve access to the recreation ground.

Action CF

10. Mid-Devon Councillor report.

Cllr Colthorpe reported that the Budget had been approved with a minimal 2.5% increase.

The Local Government Reorganisation Decision regarding a possible Unitary Authority is delayed yet again owing to various legal challenges. The decision may be announced in July.

11. Reports from Sub-committees:

- Allotments. Cllr West was congratulated on collecting all the fees. She proposed that this year the £180 be used in support of the town's floral display. Agreed unanimously. The support of the Council is much appreciated.
- Riverside Hall: Cllr Hicks reported that work to replace the kitchen and other decoration work was successfully under way.
- Bampton Fair. The meeting of all Cllrs with the Fair Organiser Kelley Beeston had taken place on February 9th and roles agreed.
- Parish Paths. Cllr Fagg hoped for further funding.
- Transport; Cllr Stoner awaits a response to his idea to re-route the bus service into Bampton to avoid the bottleneck at High Street.
- Twinning: No report
- Bampton Society: No report
- Motte and Bailey: Cllrs. had not met. Following previous new fencing perhaps an inspection of the site would be appropriate.
- Bampton, Floral Town. The support of the Council is very welcome. It is hoped that an article in the current Signpost magazine inviting plant donations and a fund raising event will be successful. Last year flower displays were much missed.

Action CH.

12. Flood Plan.

Draft 4 had been discussed with Adele Needham (Environment Agency) and Dominic Maxwell-Batten (DCC Emergency Officer), some amendments are to be made and a further final meeting to be held on Wed. 29th April at 10am at The Willows, Frog St.

Notes of the meeting will be e-mailed to each Councillor.

13. Millennium Green Play Facility

We are aware that the required biodiversity and tree surveys have taken place but need to clarify the state of planning development and use of Section 106 money with Dave Scott at MDCC.

Financial quotes have a deadline of 31st March 2009. We aim to have three quotes available for Dave Scott by the 20th March if possible.

Action LM

The play area is expected to involve a fenced tarmac area for football and netball. A skateboard ramp, perhaps similar to one at Staplegrove, Taunton and Wiviliscombe, would be desirable.

Information is available from Hasnein Kanani, MDCC Projects Officer,
hkanani@middevon.gov.uk 01884 234364 (Mo. 07967 179679)

14.Lime Kiln Shed. Agreed to demolish as sustained vandalism has made the site unsafe and an eyesore. Builders to be approached to demolish in return for the value of available stone.
An updated list of builders to be supplied to PW **Action PW/TK**
Clarification is to be sought regarding the use of the nearby storage shed for which BTC now pay electricity bills. **Action CH/TK**

- **AOB**

- A request from the relatives of the late Doreen Shore to install a seat in her memory was agreed. A letter will be sent. **Action CH**
- Councillors have yet to see a copy of their response regarding the Preferred Options for Bampton. The responses are being sent to the Inspectorate and in the light of their deliberations further consultation will follow. It will be important to respond to this new consultation as it will supersede previous opinion.
- Members agreed that the new-style agenda be adopted as it gives more information to the electorate, will allow greater follow up and can be used as an aide-memoire by Councillors.
- Future Cemetery.

It will take some years to identify and obtain suitable land for a future cemetery. There are some mediaeval burials in St Luke's fields. The various criteria required will be researched by PC and advice sought from the Rev. John Stone. Any decision should be incorporated into the Local Development Framework for Bampton. **Action PC/CH**

- There is loose stonework at the rear of a garden fronting Frog St near the Bouchier pathway.

Meeting ended 9.39pm

Date of next meeting Tuesday 7th April at 7.00pm

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL ON TUESDAY 3RD FEBRUARY 2009

In the absence of the clerk, Cllr Hicks was requested by the Chairman to take the minutes.

Public Forum

- Joan Fagg brought a spare copy of the 1999 Community Appraisal to which several people had contributed, however she was willing to respond to future questions should they arise. The copy was put in the circulation file for Councillors to consider.
- Joan Fagg also lent a copy of the 2002 Report by Bampton Community Project Steering Group regarding the 'Redevelopment of the Recreation Ground in Bampton to provide Leisure and Sports Facilities' for the circulation file.

Co-option of Councillor

Peter Wood, Les. Hartley and Jack Ward attended as potential co-optee to the Council following the resignation of Cllr Kevin Bristow.

Following a discussion with each excellent candidate Les Hartley was co-opted to commence his term of office from March 2009. Cllr. Stoner left the meeting.

Meeting of the Town Council

1.Apologies: J. Broom, P. Colthorpe (District), R. Stanley (District)

2.Attendance of Councillors:

T. Knagg (Chairman), F. Collier (Vice Chairman), C. Fagg, L. Moore, P. West, C. Hicks, F. Stoner for part of the meeting.

3.Minutes of the ordinary meeting of 6th January 2009

With the following amendment and addition, the minutes, having been previously circulated, were signed by the Chairman.

- Public Forum. Amend to: Christine Bayliss attended to explain that she would be updating / changing the Planning Application relating to 'Sherwood' in West St.
- Item 13 Flood Plan. Add ' A sub-committee was set up'

4. Matters arising from the last minutes

- Councillors expressed concern that they could be accused of bias or pre-determination regarding future planning applications should professional presentations be arranged without public knowledge.
- Following discussions with officers from MDDC the present limitations of plastic recycling were reported.
- Further enquiries will be made regarding rubble dumping and development near the Scotts development. **Action LM/CH**
- Tree surgeon Andy Fyfe has been requested to report on trees at the Stage and Station Road car park.
- Further enquiries will be made regarding the seat to be sited at Shillingford Play Park. **Action FC**

5. Circulation File

- Reports mentioned in Public Forum will be in the March file.

6. Correspondence

- A letter received from Morebath Parish Council expressed concern about vision at the splay of Morebath Road and the parking arrangements in Castle Street. An enquiry will be made of the date of the review of Bampton parking arrangements. Concern was also expressed about the parking situation in parts of Frog St, the narrowness of which has recently prohibited emergency services. **Action LM/CH**
- A letter of resignation received from the clerk to take effect from the 1st March had been circulated to all members. This was unanimously accepted.

Various arrangements will be made and an advert placed for the post of a new clerk **Action TK/FC**

7. Planning. None

8. Finance

- An amendment to December budget statement:

P3, credit of £811.47 should read £711.47
Cheques are required for

- Nigel Payne for Kissing Gate work £ 198.94
- R T Roadmarkings (cheque for £336.90 from Riverside Hall Management already submitted) £ 387.44
- Allsop and Pitts Catering equipment deposit (cheque from Riverside Hall Management already submitted) £ 3431.00
- G. Bristow, Station Road toilets £ 310.00
- Repayment of gift costs of £ 17.25
- Expenses for P3 £ 40.15

Collection of payment for Xmas trees is proceeding.

Agreed that Cllr Collier will contact Geoff Symons with regard to financial and other matters and that any two of Cllrs. Collier, West or Hicks will sign appropriate cheques.

9. Community Project steering Group.

More information is required

10. Committee Reports

- **Riverside Hall.** Refurbishment will commence 28th Feb/ 1st March with installation being in mid-March

11. **District Council Liaison** None, owing to absence of Councillors.

12. **Police Liaison** None

13. Bampton Fair

The Chairman circulated detailed information in advance of a meeting with the Fair Organiser on **Monday 9th February at 7.30pm** in the Albert Fowler Room.

14. **Millenium Green** Information awaited.

15. Flood Plan.

The Chairman thanked the sub-committee for their work. A meeting has been arranged with the Environment Agency and all other agencies on **Friday 27th February at 10.00 am at The Willows, Frog Street.** It is hoped a practice will take place in March.

16. AOB

- Trailer at Castle Lawn. Again referred to DCC Highways
- Car parked at the corner of Fore St. Again referred to DCC Highways.
- Brook Street leats. There is rumour of action by DCC Highways. Enquiries of this and the role of the lengthsman will be made of DCC officer Bob Wigley. **Action CH**
- Enquiry regarding the provision of a sign to the Station Road car park will also be made. **Action CH**
- A report by Pam Whincup regarding difficulty with the Hollett Garden gate will be investigated. **Action TK**
- It has been noticed that the swing gate on the kissing gate has been forced. **Action TK**
- Allotment payments are being collated. **Action PW**
- A letter of appointment will be sent to Miss G Bristow regarding the Station Road toilets and the advert in Signpost withdrawn. **Action FC/CH**
- People concerned about fly tipping may contact MDDC on 01884 255255
- Sewage seepage from 3 Bouchier Drive owing to a tree root problem is being addressed.
- It was suggested that in the future the distribution of the Signpost magazine might be incorporated into a Parish Plan.

Date of next meeting: Tuesday 3rd March 2009

Meeting ended at 9.16 pm

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE RIVERSIDE HALL ON TUESDAY 6 JANUARY 2009

Public Forum

- Christine Bayliss attended to explain the planning application relating to a change in the condition to demolish the existing house known as Sherwood in West Street.
- Trish Barthram and approximately fifteen other residents attended to discuss the draft Development Plan,
- the proposed development of Site B, near to Bouchier Close, is felt to be extremely undesirable e.g. wrong side of the Town, loss of habitat, sewerage, access and flooding problems.
- the inclusion of industrial units in Site B is considered to be totally wrong.
- representations to MDDC by residents and BTC need to be repeated after each new draft.
- Item 5 below refers.
- Also discussed was the kissing gate at Barnhay. (Replacement is already scheduled.)
- Colin Rowland and experts acting for CR attended to discuss the draft Development Plan. Other residents remained present,
- Site NS5, near South Molton Road and High Street, has many advantages over Site B.
- Site A, a new access from West Street is possible that removes the problems associated with School Close.
- Item 5 below refers.
- Humphrey Berridge and Alan Woolley attended to confirm that Bampton Rotary Club is willing to work with Kelly Beeston in the running of Bampton Fair. Delegation of duties is to be formulated.

Meeting of the Town Council

1. Attendance of Councillors – T Knagg (Chairman), F Collier (Vice-Chairman), J Broom, C Fagg, C Hicks, L Moore, F Stoner, P West, R Stanley (District), P Colthorpe (District) and G Symons (Clerk).

Newly elected Councillor Lucie Moore and Councillor John Broom were welcomed to the meeting by the Chairman.

2. Minutes of the ordinary meeting of 2 December 2008

With the following additions, the minutes, having been previously circulated, were signed by the Chairman and the Clerk.

- Item 12 – The MG site has been revisited by Cllrs to reconsider the proposed play area.
- Item 13 – A copy of the draft Flood Plan to be copied to all Councillors.
- Although previously minuted, Cllr Hicks felt it was important to highlight that two Councillors had attended planning training with MDDC.

3. Matters arising from the last minutes

- Following a lack of response from other tree surgeons, it was agreed to seek the services of Andy Fyfe. **Action FC.**
- MDDC has yet to respond on the collection of plastic waste. **Action CH.**
- As there has not been a request for an election, co-option of a Councillor can take place. Agenda item next month. **Action Clerk.**
- A letter to be sent to EA regarding rubble dumping near the new development at Scotts. **Action Clerk.**

4. Matters arising from the circulation file

- None.

5. Correspondence

- From S Bennett – the wording of a reply letter was agreed. **Action Clerk.**
- The wording of a letter to MDDC concerning the Development Framework for Bampton - Preferred Options Document, was agreed. The letter took due regard of comments made by others – Public Forum above refers. **Action Clerk.**

6. Planning

- Application 08/02124/FULL – Erection of an extension at Timberlea, Shillingford. **Agreed as the application will enhance the property without causing an adverse effect on others.**
- Application 08/02117/FULL – Erection of a dwelling and associated works at Higher Lodge, Exebridge. **Agreed as the application will not have an adverse effect on others.**
- Application 08/2364/FULL & 08/02365/CAC – demolition of a conservatory and lean-to shed and erection of an extension at 2 Bridge Terrace. **Agreed as the application will enhance the property without causing an adverse effect on others.**

7. Finance

- **Credits** (not including bank interest payments)
- None.
- **Debits** – It was agreed to pay the following accounts:-
 - G Bristow, toilets etc - £380.00 Cheque 101275
 - P Trick, hedge cutting - £12.00 Cheque 101276
 - MDDC, community skips - £718.75 Cheque 101277
 - Secret Seeds, Christmas trees - £418.60 Cheque 101278
 - N Payne, clearance (MG fund) - £280.00 Cheque 101279
 - S Kelland, grass cutting - £88.12 Cheque 101280
 - St John's Ambulance, Bampton Fair - £345.00 Cheque 101281
- **Balances**
 - HSBC treasurers account will be £1,456.14 after the above cheques have cleared.
 - Scottish Widows account will be £12,499.97.
 - The bank balance sheets were witnessed and signed by the Chairman.
- **Other business**
- It was agreed to allow a covered skip to be parked in the car park for work on a house in Luke Street. The charge to be £50.

8. Report from committees and subcommittees

- **Bampton Fair**
- See Public Forum above.
- **Riverside Hall**
- Grants for the refurbishment of the kitchen have been sought.
- Possible sites for a new Hall have been investigated. A public consultation exercise is to be carried out.
- BTC support both the above concepts.
- **Bampton in Bloom**
- The accounts are now closed.
- **Footpaths and Seats**
- MDDC have not yet responded to the offer of a seat for the play area in Shillingford. **Action FC.**
- The annual survey of the footpaths is now complete and the financial return made. **Action CF.**

9. District Council Liaison

- None.

10. Police Liaison

- Martin Malin has replaced Kate Shelley. A letter of best wishes to be sent to KS. **Action Clerk.**

11. Bampton Fair – Future management

- See Public Forum above.
- Agenda item for next meeting.
- Every member of BTC to be on the Working Group.

12. Millennium Green

- Quotations for topographical and ecological surveys have been received.
- Details of the costs have been sent to MDDC for their approval.
- MDDC to be consulted regarding the possible demolition of the Lime Shed. **Action Clerk.**

13. Flood Plan

- The questionnaires have now been returned and the information extracted.
- A list of properties at risk and seeking assistance and a list of volunteers has been compiled.
- A copy of the list was circulated to all members.
- It was agreed that the names of all councillors should be added to the list of volunteers.
- A list of wardens was agreed.
- The above information can be added to the Flood Plan. **Action Clerk.**
- A copy of the Plan is to be circulated to all. **Action Clerk.**
- A visit to one of the flood barriers has been arranged. **Action All.**
- Cllr Hicks suggested that a letter of thanks should be sent to Paul Edwards for the Flood Plan. When reminded that the plan was produced by the Clerk, Cllr Hicks said that "it has taken far too long to produce".

14. Any other business

- The vandalised balance beam in the play area has been made safe.
- PW and KN attended planning training at MDDC.
- The Stage is still being damaged by tree roots.
- Directional signs are required to the car park and toilets.
- A list of contractors is being compiled from the Signpost.
- A new Parish Plan is desirable.
- Dog fouling near Barnhaven is reported. The only way to reduce the problem is to obtain names of offenders.

There being no other business, the Chairman closed the meeting at 11.10 p.m.

The next Ordinary meeting will be held at the Riverside Hall on Tuesday 3 February 2009 starting at 7.00 p.m.