

BAMPTON TOWN COUNCIL

Minutes of the Meeting of Bampton Town Council

In the Albert Fowler Room, The Riverside Hall, on Monday 5th December, 2011

Ann Guilfoyle

Town Clerk

Wednesday, 14 December 2011

PUBLIC SESSION: Apart from Mr. Russell and Mr Leigh, no members of the public present
Norman Russell gave the councillors details of Bampton Heritage and Tourist Centre and its funding bid. Cllr. Hicks suggested Town Trail plaques and Cllr. Hartley requested that BTC be kept informed of future plans, particularly in respect of use of The Stage. Cllr. Wescott proposed that the School be involved in the project.

Steve Leigh, DCC Highways proposed a consultation system to give residents the opportunity to submit their views on the traffic problem areas. After analysis of the submissions a Public Meeting would be held to allow DCC Highways to put forward viable options to deal with problem areas pinpointed in the consultation. The Clerk agreed to book the Riverside Hall on 29th February.

DCC Cllr. Polly Colthorpe told Councillors that Children's Homes and Residential Homes had good results from recent inspection. No libraries have been closed and DCC are the top County for recycling. The Waste Core Strategy consultation will end on 27th January and DCC Budgets are being reduced by £30m. Cllr. Hicks raised the question of unemptied street bins, Cllr. Simper asked if extra bins could be supplied and emptied if BTC contributed to the cost. Cllr. Colthorpe stated that the overdue Salt delivery was being organised.

MDDC Cllr. Ray Stanley told the Council about plans for Alexandra Lodge in Tiverton and progress with the PV units. He was asked about additional Dog and Street Bins and it was agreed to supply him with a list of requirements. He emphasised the power for local councils to drive forward under the Localism Bill.

MEETING OF THE TOWN COUNCIL

Item 1 – Members Present – Cllrs. Les Hartley (Chairman), Jo Frost, Celia Hicks, Kate Millen, Lucie Moore, David Simper, Francis Stoner, John Wescott Ann Guilfoyle (clerk)

Item 2 – Apologies - Cllr. Steve Russell (Business commitment)

Item 3 – Declarations of Interest - none

Item 4 – Minute of the Meeting held on 1st November, 2011

Approved

Item 5 – Matters arising from these Minutes not covered elsewhere

- a) White Horse – MDDC Licensing Officer following up enquiries
- b) Grit Bin in Newton Court – resident has agreed to inform council when moving bin
- c) New Burial Ground – no further progress
- d) Jubilee Celebrations – Terry Knagg has agreed to liaise with clubs, organisations and other groups to create a "Big Party" in the Station Road Car Park on 4th June, 2012.
- e) Traffic Problems – discussed with Steve Leigh
- f) Annual Grass Contract – it was agreed to accept the tender from MJF Contractors
- g) Christmas Decorations – Cllr. Moore and volunteers organised The Christmas Trees to decorate the town centre

Item 6 – Planning

a) **Report on Devon Green Infrastructure Strategy** – Cllr. Hicks' response was discussed

b) Planning Applications

Ref: 11/01422/FULL – Linton Fuel Oils, Lords Meadow Lane -Erection of extension to existing warehouse

No objections

c) Decisions:

Ref.No. 11/01448/FULL – Eldoret, Castle Street – Erection first floor extension

Approved

Ref. No: 11/01359/MFUL - Scotts Estate - Erection of 18 New Dwellings and 3 Industrial Units.

Refused

Ref.No: 11/01667/FULL – PFG Fabrications – Retention of photovoltaic solar panels

Approved

d) **Discharged conditions:** 7 Church Terrace

Noted

Item 7 - Finance

a) Finance sub committee report - Cllr. Hartley requested sub-committee budgets for 2012/13. He confirmed that BTC financial regulations were discussed and procedures reviewed.

b) Cheques for payment as per schedule attached

c) Receipts and Payments for November as per schedule attached

d) Bank Balances –

HSBC	19385.43
Scottish Widows	35912.19

e) Precept – the Finance sub committee recommendation that the Precept for 2012/13 remain at the same level as 2011/12, £36,192, was approved. It was agreed that the DAPC subscription be deducted from the precept payment.

Item 8 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES

a) Riverside Hall sub committee

(i) Car Park repairs – Cllr. Hicks agreed to make sure the proposed drainage repairs would not cause further problems with the riverside terrace area, which is also in need of repair work. Cllr. Simper proposed that BTC contribute 50% of the cost of the car park repairs. **Agreed**

b) Millennium Green - Cllr. Hicks reported a Meeting on 14th December. A woodland management plan

is being put in place and a dog bin needed. The AGM will take place in January. Cllr. Hicks confirmed that she will remain on the sub-committee and either she or Cllr. Stoner will report to the Council.

(i) Pump House – Cllr. Simper agreed to inform the tenant that BTC can now legally take possession.

c) Station Road Playground – the Clerk reported that MDDC has quoted £291 to install a second bin and will replace the base of the existing bin on site. **Agreed.**

d) Bampton Fair Working Group

(i) Report from Working Group – Cllr. Moore handed copies of the Debrief report to the Councillors, which was discussed. It was agreed that the Working Group should open its own bank account to simplify accounting procedures.

(ii) Report on Bampton Fair Volunteers event. Cllr. Hartley reported a well attended event which would hopefully result in the recruitment of further stewards and a good working relationship

e) Emergency Planning

(i) Flood Plan – EA Groundwater Consultation report was outlined by Cllr. Hicks

(ii) Snow Warden - It was agreed to obtain operational plans from the Snow Warden and to confirm that the school is on the DCC primary route.

f) Property & Assets Sub-Committee

i) The Stage – It was agreed to await the second-phase plans for the Stage before proceeding further

ii) Riverside Lock up – first phase completed.

iii) Station Road Car Park – It was agreed that the central drainage, retaining wall repairs and refurbishment of the toilets should go ahead. Improvements to the money boxes should be explored. White lining of the car park should be discussed at the forthcoming public meeting to discuss traffic problems.

Commercial use of the Car Park should be discussed at the January meeting.

g) Parish Plan Steering Group – Cllr. Hartley reported that the questionnaire has now been finalised and is due to be delivered next month. He confirmed that production of the Plan is ahead of the average timescale for these projects.

h) Allotments - Cllr. Moore stated that the AGM will be on 14th December.

i) Business & Tourism - Cllr. Moore reported on the Christmas Community Fayre and the successful use of the Stage. A new Business Directory is imminent.

j) Bampton Floral Town – Cllrs. Hicks is producing a financial statement

k) Recreation Ground –

i) QEII Fields.- Cllr. Stoner reported a successful meeting with John Chapman from Fields in Trust and outlined requirements in respect of the Deed of Dedication.

ii) Playground – No further progress. Skateboard ramps were briefly discussed.

iii) Replacement Trustees – It was agreed to add the names of the current BTC Councillors as Trustees.

Item 9 - Key Fund Account – Cllr. Moore is making further enquiries

Item 10 – Consultation from Devon Fire & Rescue Services on changes to response from automatic fire alarm activation **No objections**

Item 11 – Mid Devon Area of Special control of Advertisements. Bampton is not affected by proposed changes

Item 12 – NHS Foundation Trust Meeting - Cllr. Hicks reported that Barnhaven will be integrated via DCC Social Services

Item 13 – Bampton School lighting – Enquiries are in hand about overnight access road lighting

Item 14 – Website and Governance wording – Cllr. Stoner to investigate the possibility of including similar wording on the Bampton website

Item 15 – Items to be discussed at Next Meeting – Flytipping, Station Road Car Park

Item 16 – Date of Next Meeting – January 3rd

Meeting Closed 21.25

Distribution: All Members of Bampton Town Council
Cllr. Polly Colthorpe
Cllr. Ray Stanley
H. Berridge (Bampton Website)
Signpost Magazine

PCSO Martin Stephens
Bampton Post Office
Bawdens Bakers
Bampton Library
B TC , Shillingford and Petton Noticeboards

**BAMPTON TOWN
COUNCIL
RECEIPTS/PAYMENTS
NOV.11**

Bal. b/fwd 22821.36

Receipts

MDDC	Rates Refund	164.90	
Riverside Hall	Refund (C.Adams)	157.00	
Riverside Hall	Refund (Filmbank)	93.00	414.90
			<u>23236.26</u>

Payments

MDDC	DD	Rates	71.00	
		Insuran		
Community First	633	ce	144.90	
M Morgan	644	Toilets (Oct & BF)	510.00	
MJF Contractors	642	Grass October	249.63	
Clerk	643	Salary & Expense	775.14	
Riverside Hall	636	Room Rent	12.00	
Riverside Hall	640	Easement Refund	1000.00	
PFG	638	Playground Gate	346.56	
N Carder	641	Hollett Grass	18.00	
Exmoor Loos	645	BF Loo Hire	528.00	
Filmbank	639	RH Refund)	94.80	
Ken White Signs	637	BF Banners	<u>100.80</u>	<u>3850.83</u>
Balance c/fwd.				19385.43

Bank Balances

HSBC	19385.43
Scottish Widows	35912.19

Cheques for payment

	Filmbank (RH	
646	Refund)	111.60
647	MDDC (Skip Hire)	625.00
648	British Legion (Poppy Wreath)	18.00
	DMB Building (Lock up and Stage	
649	Repairs)	1495.00
650	Riverside Hall (Room Hire)	12.00
651	DALC (Training)	90.00
	K Beeston (Presentation - Chairmans	
652	Fund)	75.00
	PCC (Cemetery	
653	Grant)	400.00
654	L. Moore (BF Expenses)	13.99
655	Clerk Salary & Expenses (Nov)	945.72
656	Riverside Hall (Room Hire BF)	24.00
657	DALC (Training)	312.00
658	Chris Adams (RH Refund)	188.40
659	M Morgan Toilets (Nov)	300.00