

# BAMPTON TOWN COUNCIL

**Minutes of the Meeting of Bampton Town Council**  
**In the Albert Fowler Room, The Riverside Hall, on Tuesday 3<sup>rd</sup> January, 2012**  
**Ann Guilfoyle Town Clerk** **Monday, 09 January 2012**

**PUBLIC SESSION:** No members of the public attended

**Report from MDDC and DCC Councillors.** Cllr. Colthorpe was congratulated on her recent election as MDDC Councillor for Clare and Shuttern. She reported that an additional Highways officer has been appointed, Devon Primary Schools have been rated "Best in the West", Devon Heritage Services have amalgamated to a central area at Gt.Moor House, Sowton and applications for the "Blue Badge Parking Scheme" can now be made online. Cllr. Stanley gave an update on the PVU installations, he reported success in obtaining agreement to emptying up to six further rubbish bins and six dog bins. ( These must initially be purchased by BTC). He also handed a copy of the SW Water letter regarding developer's contributions to The Clerk. Cllr. Brenda Hull, MDDC Chairman, introduced herself to the councillors and gave a brief resume of her career to date and duties involved with her current role.

## MEETING OF THE TOWN COUNCIL

**Item 1 – Members Present:** Cllrs. Jo Frost, Celia Hicks, Kate Millen, Lucie Moore (Chairman) Steve Russell, David Simper, John Wescott Ann Guilfoyle (Clerk)

**Item 2 – Apologies –** Cllr. Hartley (away) Cllr. Stoner

**Item 3 – Declarations of Interest -** none

**Item 4 – Minute of the Meeting held on 5<sup>th</sup> December, 2011 – amendment to 5(d) noted** Approved

**Item 5 – Matters arising from these Minutes not covered elsewhere**

a) Heritage group – the Stage – Cllr. Frost explained the requirement of BTC backing to obtain funding up to £30,000. It was agreed that as owners of the site BTC had an obligation to spend money on improvements and would be happy to work with the Heritage Group .

c) New Burial Ground – the possibility of suitable land becoming available at Higher Court Farm was discussed.

d) Jubilee Celebrations – an application from Bampton School was discussed and further information was requested. A request for replacement Bampton Flags was discussed and it was agreed to consider a variety of options, which could vary according to the celebration. Cllr. Colthorpe agreed that funding from her "local budget" could be available.

e) Traffic Problems – Cllr. Moore agreed to place several smaller "postboxes" in local shops to receive residents' views

f) Website & Governance wording – the possibility of a dedicated BTC website was discussed and Cllr. Russell agreed to investigate running costs.

g) Bampton Floral Town Accounts – these were presented to the Meeting by Cllr. Hicks

**Item 6 – Planning Application:** Ref. No: 11/01905/LBC Listed building consent for alterations 2 Silver St. Approved

**Planning Decisions:** Noted

### Item 7 - Finance

a) Finance committee report was presented by The Clerk

b) Cheques for payment as per Schedule attached

c) Receipts and Payments for December as per Schedule attached

d) Bank Balances –

HSBC	16583.00
Scottish Widows	35912.19

e) Request for £100 Grant towards the cost of running the Bampton Website was agreed

### Item 8 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES

a) Riverside Hall – The recent Car Park repair work was discussed. Cllr. Hicks agreed to ask Ed Holland to inspect the work again. Cllr. Hicks reported that the AGM would be in early April.

b) Millennium Green – Cllr. Hicks reported that the AGM would be on 14<sup>th</sup> January in the Riverside Hall.

Pump House – Cllr. Millen expressed disappointment that despite all efforts the tenant has still not vacated the property and therefore a letter advising that the building will be cleared professionally will be sent.

c) Station Road Playground Report – Ed Holland is currently working on the repair work.

d) Bampton Fair Working Group – Distribution of Tolls – Applications will be invited by the end of March

e) Emergency Planning - Snow Warden . The Salt/Grit is being stored at PFG. Terry Knagg has requested that the spreading equipment be delivered there as soon as possible. Cllrs. Moore and Wescott will make arrangements.

f) Property & Assets Committee

(i) Cllr. Simper read the extensive report from the sub Committee. The work was commended by the meeting.

(ii) Station Road Car Park – it was agreed that the work on the wall should be started as soon as possible

(iii) Station Road toilets – professional specifications for suitable equipment will be obtained. The sub committee felt that it was not advisable to paint over the tiles.

g) Parish Plan Steering Group – The finalised questionnaire is due for delivery any day

h) Allotments - Cllr. Moore reported that the eight further allotments are all let. It was agreed to thank

Colin Rowland for the use of the land for allotments.

i) Recreation Ground –

i) Playground – no further progress reported

ii) Have a Field Day – no suggestions forthcoming

**Item 9 – Flytipping** – the two instances appear to have been resolved.

**Item 10 – Items to be discussed at Next Meeting** – Neighbourhood planning , Website

**Item 11 – Date of Next Meeting –7th February**

**Meeting closed 9.25pm**

**Item 12 – Circulation/Correspondence** – N.Devon Healthcare consultation, Letter of thanks from Bampton PCC

Correspondence with Mrs.Gilmour, DALC newsletter, Letter of thanks from Kelley Beeston Copies of all correspondence are e-mailed to councillors. Other listed information is available from the Clerk, on request

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Distribution: All Members of Bampton Town Council PCSO Martin Stephens Cllr. Ray Stanley Cllr. Polly Colthorpe Bampton Post Office  
H. Berridge (Bampton Website) Bampton Library Signpost Magazine BTC Shillingford & Petton Noticeboards

Chairman.....

Date.....

**BAMPTON TOWN COUNCIL  
RECEIPTS/PAYMENTS DEC.2011**

Bal.b/fwd. 19385.43

**Receipts**

Bampton Fair	Tolls	<u>2031.26</u>
		21416.69

**Payments**

MDDC	DD	Rates	71.00	
M				
Morgan	659	Toilets (November)	300.00	
DMB Building	649	Lock up and Stage Repairs	1495.00	
		RH		
Chris Adams	658	Refund	188.40	
		RH		
Filmbank	646	Refund	111.60	
Clerk	655	Salary & Expenses (November)	945.72	
	623	L.Moore (Mugs)	5.98	
	647	MDDC (Skip Hire)	625.00	
		L.Moore (Bampton Fair		
	654	Expenses)	13.99	
	660	R Stevens (Christmas Trees)	275.00	
		PCC Cemetery		
	653	Grant	400.00	
	651	DALC Training	90.00	
	657	DALC Training	312.00	4833.69
<b>Balance c/fwd.</b>				<u>16583.00</u>

<b>Bank Balances</b>	HSBC	16583.00
	Scottish Widows	35912.19

**Cheques for Payment**

661	Riverside Hall (Car Park Repair contribution)	280.00
662	Riverside Hall Room Hire (November)	12.50
663	MDDC election expenses	107.35
664	Fresh Catering (BamptonFair Volunteers)	35.00
665	S W Water (Car Park Water Rates)2011/12	91.50
666	Clerk Salary and Expenses (December)	776.66

667	HMRC (NI Payments)	33.78
668	M Morgan (Toilets) December	310.00