

## BAMPTON TOWN COUNCIL

Minutes of the Annual Meeting of Bampton Town Council  
In the Albert Fowler Room, Riverside Hall on Tuesday 1<sup>st</sup> May, 2012  
Ann Guilfoyle, Town Clerk 07 May 2012

### **PUBLIC SESSION:**

12 Members of the Public attended. The Pack Horse Way was discussed and questions about the website, parking and sandbags at Ashleigh Park were answered. Oliver Harvey, a trustee of Luttrell Farm, raised several points about the planning application at 33 Ashleigh Park and three other representations on this subject were also heard.

### **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr. Polly Colthorpe informed the Meeting about funding together with the need for communities to work together when applying for funding. Cllr. Ray Stanley explained Flexible tenancies and spoke about council house construction and the installation of PV units in Mid Devon.

### **AGENDA**

**Item 1 – Election of Chair** - Cllr. Les Hartley was nominated by Cllr. Simper and seconded by Cllr. Russell. He was re-elected as Chair of Bampton Town Council and delivered his Declaration of Acceptance of Office .

**Item 2 – Cllr. Lucie Moore was nominated by Cllr. Simper and seconded by Cllr. Russell.** She was re-elected Deputy Chair of Bampton Town Council and delivered her Declaration of Acceptance of Office

**Item 3 – Members Present** – Cllrs. Les Hartley (Chair) Jo Frost, Kate Millen, Lucie Moore (Deputy Chair) Steve Russell, David Simper, John Wescott Ann Guilfoyle (Clerk)

**Item 4 – Apologies** – Cllr. Francis Stoner

**Item 5 – Declarations of Interest** – Cllr. Frost Item - 9 (a) Cllr. Russell -Item 13

**Item 6 – Delegation of functions** to committees or councillors was discussed. A revised list will be produced.

**Item 7 – Minutes of the Meeting** held on 3rd April, 2012

**Approved**

**Item 8 – Matters arising** from these Minutes not covered elsewhere

a) Traffic issues –A Public Meeting on 10<sup>th</sup> May at the Community Hall at 6pm was announced

b) Annual Parish Meeting – approximately 60 residents attended. It was agreed that this was a successful meeting

**Item 9 – Planning**

a) Planning Applications to be considered by Planning Sub-committee:-

Ref: 12/00331/FULL - Construction of two lakes, stock ponds, access, car park and toilet Great Rill Farm, Shillingford ,  
**no objections providing Highways & Environment Issues satisfied**

Ref: 12/00521/FULL - Erection of conservatory - 31 Barnhay Bampton - **no objections**

Ref: 12/00201/FULL – Revised application for 7 dwellings –Ashleigh Park – Cllr. Frost left the room. It was agreed to request that further time to obtain more detailed reports from the Environment Agency and Natural England in the light of new information received. Cllr. Frost returned to the Meeting.

b) Planning Decisions

Ref: 12/00059/FULL-formation/alteration to drive/access - Mount Pleasant, Tiverton Rd

**Approved**

Ref: 12/00226/FULL–Erection of replacement outbuilding, carport - Three Corners Farm

**Approved**

Ref: 12/00236/FULL Extension and Alterations - Mellow Mead, Mary Lane

**Approved**

**Item 10 – Finance**

a) Finance Sub-committee Report was presented by Cllr. Hartley. Building Insurance was discussed and it was agreed to obtain further quotes. It was agreed to confirm BTC's support to the Heritage & Visitor Centre. It was also agreed to grant £50 for Jubilee celebrations at Oaktree House.

b) Cheques for payment – schedule attached

c) Receipts and payments for April – schedule attached

d) Bank Balances – HSBC 26508.25 Scottish Widows £36,118.08

e) Bampton Town Council Accounts for the year ended 31<sup>st</sup> March, 2012 together with corresponding Audit Commission Report, were presented for approval

**Approved**

**Item 11 –Notice of casual Vacancy in office of Councillor.** If by 15<sup>th</sup> May, 2012 a request for an election to fill said vacancy is made in writing to the Returning Officer at Phoenix House, Tiverton, by ten electors from Bampton an election will be held to fill the said vacancy; otherwise the vacancy will be filled by co-option.

## Item 12 – Reports from Committees and sub-committees

- a) Riverside Hall. A vote of thanks was given to Celia Hicks for the work done by her in the past years. The AGM will take place at 6.30pm on 8<sup>th</sup> May at the Riverside Hall.
- b) Millennium Green
  - i) Pump House Clearance work is in progress, which will be followed by a structural survey for recommendations to return the building to a useable condition. A quotation for removing Ivy growth was accepted.
  - ii) Repairs to wooden steps – it was agreed to share the £296 cost of repair work with Millennium Green Committee.
- c) Bampton Fair Working Group – It was agreed to investigate designs for replacement flags
- d) Property & Assets Committee
  - i) Sand/Grit Store – Cllr. Simper is consulting the Environment Agency.
  - ii) Station Road Car Park – Repair work quotes are being rationalised
  - iii) Cllr. Simper is meeting a Twyford's representative to survey the public toilets.
- e) Parish Plan Steering Group – Meeting to take place on 3<sup>rd</sup> May
- f) QE11 Recreation Ground - Agreement between Trustees of Bampton Recreation Ground and NPFA was signed
- g) Floral Bampton – Hanging Baskets – Meeting planned for 11<sup>th</sup> May.

**Item 13 – Wayleave Consent** – Cllr. Russel I withdrew from the Meeting. Cllrs. Simper and Millen to investigate site. Cllr. Russell returned to the Meeting.

**Item 14 – Items to be discussed** at next Meeting – Heritage Centre funding, Riverside Hall, Noticeboards, Dog Bins, School, Bampton Fair flag

**Item 15 – Date of next Meeting – 12<sup>TH</sup> JUNE, 2012**

Meeting Closed 9.30 pm

*Distribution: All members of Bampton Town Council, PCSO Mel Smith, Cllrs. Polly Colthorpe, Ray Stanley, Bampton Post Office, H.Berridge (Bampton Website) BamptonLibrary, Signpost Magazine, BTC Noticeboards Bampton Shillingford and Petton*

### BAMPTON TOWN COUNCIL RECEIPTS/PAYMENTS APRIL 2012

Bal. B/fwd.			9721.47
<b>Receipts</b>			
Car Park		189.09	
RH Refund (Filmbank)		93.00	
MDDC Precept (£18096 Less £355.12 DAPC Subs.)		17740.88	18022.97
			<hr/>
			27651.44
<b>Payments</b>			
MDDC Rates		72.00	
RH Room Hire		12.50	
Toilets (March)		310.00	
Clerk (March)		487.31	
MJF Grass (March)		261.38	1143.19
			<hr/>
Bal. C/fwd.			26508.25
<b>Bank Balances</b>	HSBC	26508.25	
	Scottish Widows	36118.08	
<b>Cheques for payment</b>			
696	HMRC - NI Conts.	2.42	
697*	Huntsham VH - Jubilee	50.00	
698*	Bourchier C.-Jubilee	50.00	
699*	Bampton School- Jubilee	50.00	
700*	Frog Street-Jubilee	50.00	
	Bampton Drama		
801*	Club	100.00	
802*	Morebath Cricket Club	100.00	

803*	Riverside Hall	300.00
804*	Bampton Heritage & Visitor Centre	250.00
805*	Huntsham PCC Shillingford & PettonVictory	160.00
806*	hall	160.00
807*	Bampton CFR	100.00
808*	Petton PCC	160.00
809*	Bampton Twinning Assn.	100.00
810*	Bampton School	150.00
811*	Bampton Community Events N. Carder - Grass	250.00
812	April Filmbank - RH	18.00
813	Refund	111.60
814	Riverside Hall - room Hire	12.00
815	Clerk - Salary & Expenses April	846.33
816	MJF Contractors - Grass April	604.75
817	Nicholas Page - P3 work	335.00
818	M Morgan - Toilets (April)	300.00

\* Bampton Fair Toll Grants  
RH Riverside Hall  
Devon County  
DCC Council  
MDDC Mid Devon District Council  
CFR Community First Responders  
Parish Church  
PCC Council